





EZ-ELD™
Keep it simple

BACKOFFICE USER GUIDE



Username

Password

Forgot your password?

Log in as a system administrator

LOGIN


Need Help ?

Stoneridge family links

Stoneridge EZ-ELD

Stoneridge Aftermarket

Stoneridge Inc.



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Version: 1.0.5

[Website Terms](#), [Privacy](#)/[Cookie Policy](#)

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1 Introduction

The Backoffice system includes the following functions:

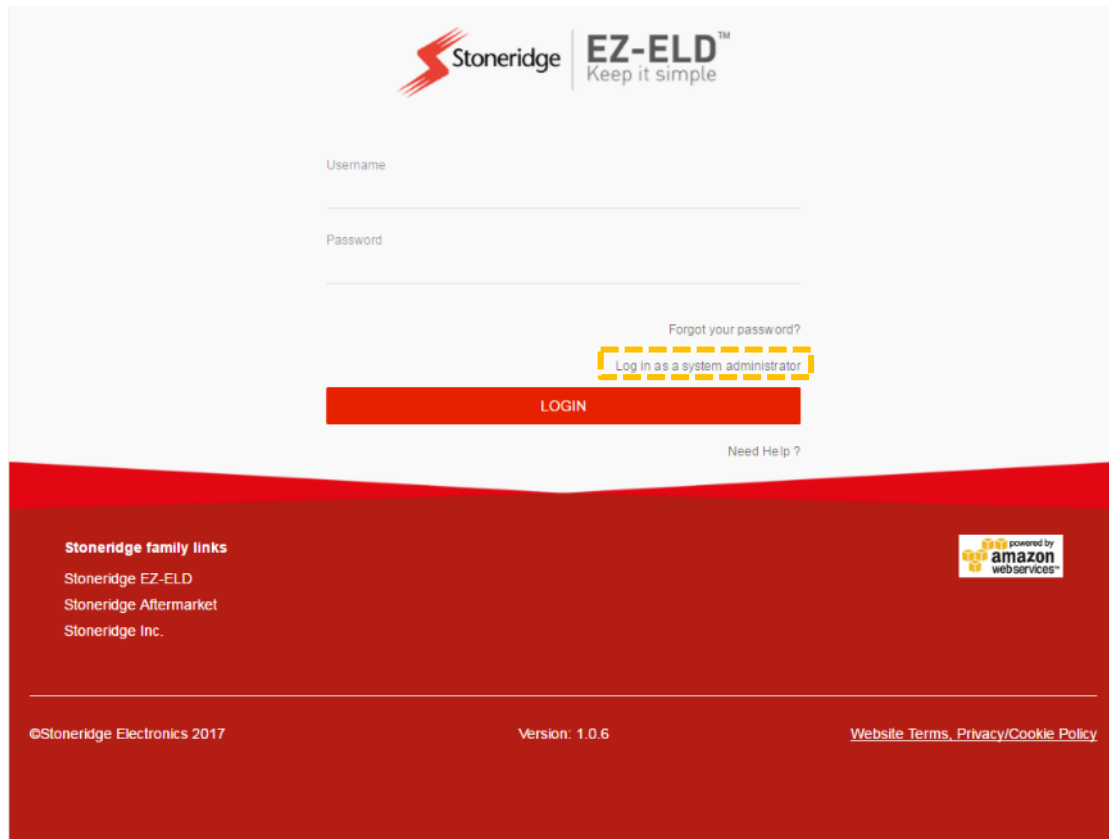
- ➔ Dashboard
- ➔ Driver Management
- ➔ Unidentified Driver Logs
- ➔ Driver Invitations
- ➔ Vehicle Management
- ➔ Support Personnel
- ➔ Device Management
- ➔ Subscription Management
- ➔ Home Terminals Management
- ➔ Transfer Data
- ➔ Documents
- ➔ Support & Training
- ➔ Edit Management
- ➔ Log out
- ➔ My profile
- ➔ Chat

Some of the features covered in this document may not be available to all users. It depends on the access or permission levels set by the Fleet Administrator.

2 Login Screen

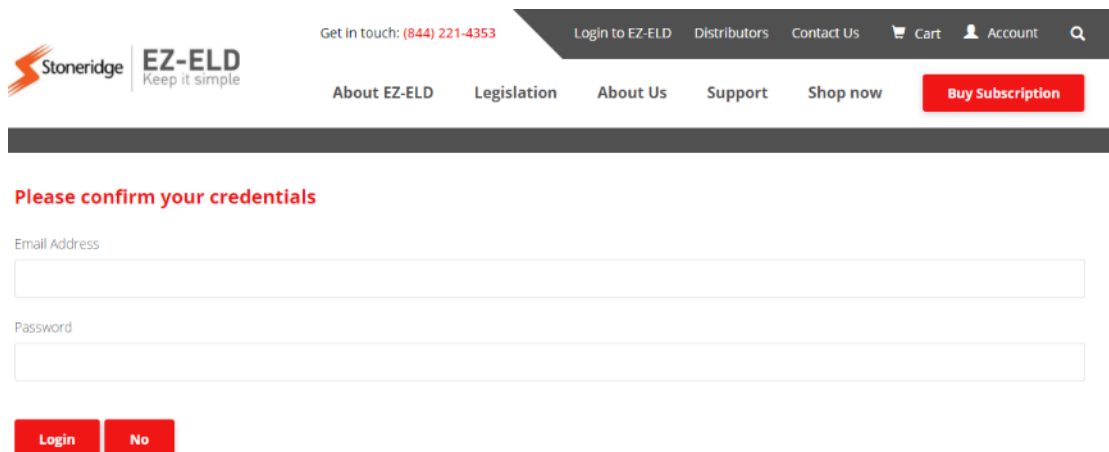
You need to login to the Backoffice system to access your EZ-ELD fleet management menu.

If you are the System Administrator, you can login by visiting <https://www.ezeldsoftware.com> or <https://www.ez-eldsoftware.com> and clicking on Login as a System Administrator.



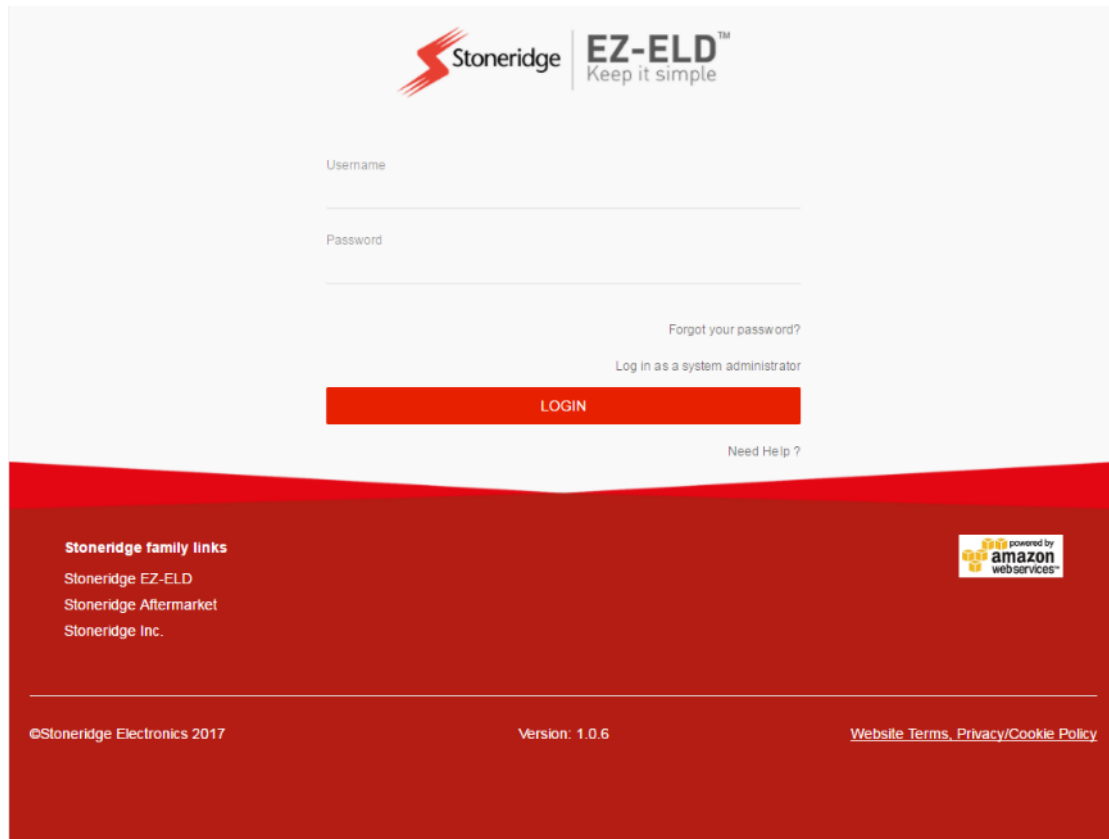
The image shows the EZ-ELD login screen. At the top, there is a header with the Stoneridge logo and the EZ-ELD logo with the tagline 'Keep it simple'. Below the header, there are two input fields for 'Username' and 'Password'. To the right of the password field, there is a link 'Forgot your password?'. Below the password field, there is a button labeled 'Log in as a system administrator' which is highlighted with a yellow dashed border. Below this button is a large red button labeled 'LOGIN'. At the bottom right of the login area, there is a link 'Need Help?'. The bottom of the page features a red footer with the text 'Stoneridge family links' followed by 'Stoneridge EZ-ELD', 'Stoneridge Aftermarket', and 'Stoneridge Inc.'. To the right of this text is a logo for 'powered by amazon web services'. At the very bottom, there is a dark red bar containing the copyright notice '©Stoneridge Electronics 2017', the version number 'Version: 1.0.6', and a link 'Website Terms, Privacy/Cookie Policy'.

System Administrators can also login using the Ecommerce website. Go to <https://www.electronic-loggingdevice.com/> and log into your EZ-ELD account.



The image shows the EZ-ELD ecommerce login screen. At the top, there is a header with the Stoneridge logo and the EZ-ELD logo with the tagline 'Keep it simple'. To the right of the logo, there is a navigation bar with the text 'Get in touch: (844) 221-4353' and links for 'Login to EZ-ELD', 'Distributors', 'Contact Us', 'Cart', and 'Account'. Below the navigation bar, there is a row of links: 'About EZ-ELD', 'Legislation', 'About Us', 'Support', 'Shop now', and a red button labeled 'Buy Subscription'. Below this row, there is a dark grey bar with the text 'Please confirm your credentials'. Below this bar, there are two input fields for 'Email Address' and 'Password'. At the bottom, there are two red buttons labeled 'Login' and 'No'.

If you are a driver or authorized Support Personnel, go direct to <https://www.ezeldsoftware.com> or <https://www.ez-eldsoftware.com> and log into your EZ-ELD account by entering your username and password.

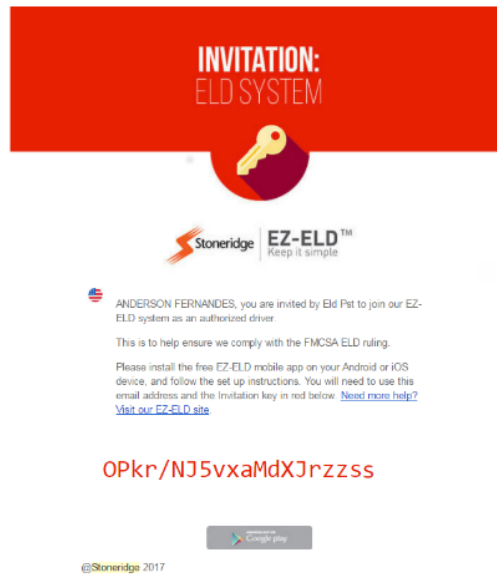


The image shows the EZ-ELD login interface. At the top, the Stoneridge logo is on the left and the EZ-ELD logo with the tagline 'Keep it simple' is on the right. Below the logos are two input fields: 'Username' and 'Password'. To the right of the 'Password' field are two links: 'Forgot your password?' and 'Log in as a system administrator'. A large red 'LOGIN' button is centered below these fields. To the right of the button is a link for 'Need Help?'. The bottom section of the page has a dark red background. On the left, under the heading 'Stoneridge family links', are three links: 'Stoneridge EZ-ELD', 'Stoneridge Aftermarket', and 'Stoneridge Inc.'. On the right is a logo for 'powered by amazon web services'. At the very bottom, there is a footer with three items: '©Stoneridge Electronics 2017', 'Version: 1.0.6', and a link for 'Website Terms, Privacy/Cookie Policy'.

Note: Drivers and Support Personnel can only log into the Backoffice system after receiving an invitation email from the System Administrator.

The email contains a code which should be entered into the EZ-ELD App to finalize the user registration process.


The App allows the users to register their personal information, and also to set their username and password that will be used across the EZ-ELD system. The username and password are the same for the App and Backoffice software.



In addition, Support Personnel can also use a password supplied by the Fleet Administrator. The support person can go direct to the EZ-ELD website and use the username and password supplied.

Note: The password needs to be changed by the user the first time they login.

Profile

**SUPPORT PERSONNEL**
support.personnel@stoneridge.com

INFORMATION

CHANGE PASSWORD

SIGNATURE

Current password *

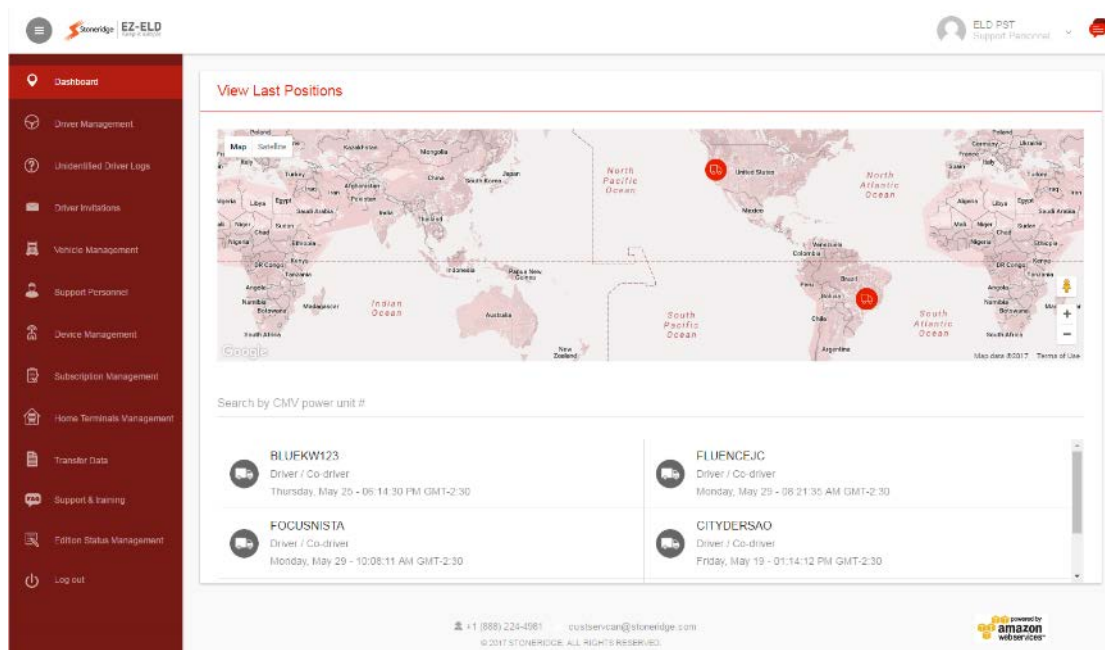
New password *

Retype new password *

SAVE

3 Account Menu

Once you have logged in, you will see the Dashboard. This gives you access to the full EZ-ELD Software. All the functions in the system can be accessed from the function selection menu on the left side of the screen.



3.1 Getting started with the EZ-ELD software – Setting up a new fleet

Before you start, make sure you have all the details you need:

- Device (PIN and registration key on the EZ-ELD device)
- Home terminal information (time zone, cycle rule)
- Driver's email, driver's name, driver's home terminal
- VIN (vehicle identification number), License plate number

Setting up a new fleet on the EZ-ELD Software is a simple process with only 4 basic steps.

1. Assign a device to a subscription
2. Add home terminal
3. Add Vehicle
4. Add Driver



3.2 How to assign a device to a subscription

The EZ-ELD device needs a valid subscription to operate. Annual or monthly subscriptions can be bought from the EZ-ELD ecommerce website <https://www.electronic-loggingdevice.com/>.

Each subscription allows a single device to operate. To assign a subscription to a device, click Device Management in the left menu.

Device Management Total: 9

Assign a Device to a Subscription +

Search by Device's Name

Device Status	Device Name	Device ID	Update on	Subscription	Subscription Status	Expires on	Device QR Code
✓	EZ-ELD-900000005	1f380045a7	Feb 01 - 09:46:49 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000010	1f380045bc	Feb 02 - 10:01:44 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000014	1f380045c6	Feb 02 - 07:27:07 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000034	1f38004602	Feb 18 - 12:24:34 (noon) GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000036	1f38004603	Feb 01 - 10:47:24 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000038	1f38004605	Feb 03 - 12:31:46 (noon) GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	

Click Assign a Device to a Subscription:

Assign a Device to a Subscription +

You will be prompted to register your device:

← Register device

Enter PIN number on Device (e.g. 900000038) *
900000038

Enter REG KEY number on Device (e.g. 123456) *
123456

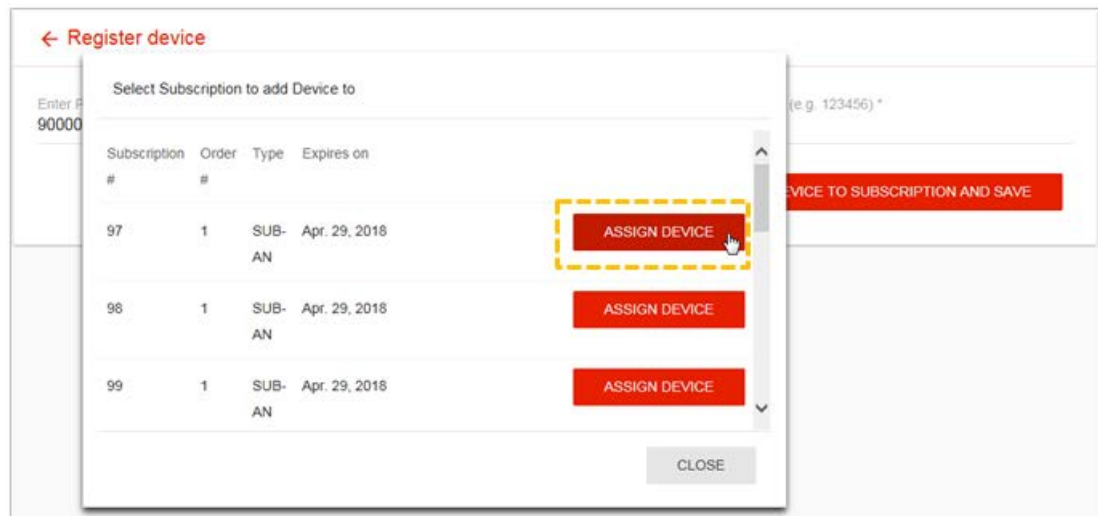
ASSIGN DEVICE TO SUBSCRIPTION AND SAVE

You need to provide:

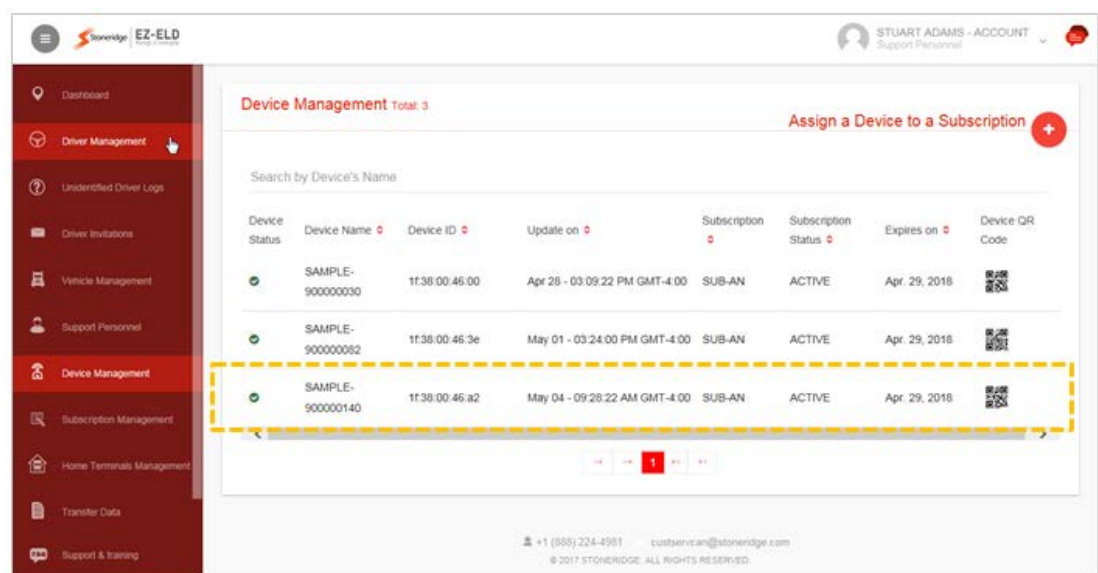
- PIN from the device (e.g. 900000001)
- REG KEY number, also from the device (e.g. 123456)

The PIN number and REG KEY number are printed on the back of the EZ-ELD device and also on the back cover of the printed Driver user manual.

Click ASSIGN DEVICE TO A SUBSCRIPTION AND SAVE. Choose a valid subscription and click ASSIGN DEVICE.



Your device is now ACTIVE.



You can also review all the device information as shown:

Search by Device's Name							
Device Status	Device Name	Device ID	Update on	Subscription	Subscription Status	Expires on	Device QR Code
✓	EZ-ELD-900000006	1f:38:00:45:a7	Feb 01 - 09:46:49 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	

Note: Each subscription can only be assigned to one device at a time. It is possible to re-assign an existing subscription to a new device.

3.3 How to add home terminals

Home Terminals Management in the left menu allows the creation of multiple fleet bases, each with its own time zone and HOS rule sets.

Home Terminals Management Total: 2

Search by Home terminal's Name

Filter by: Active

Status	Home Terminal Name	24-hour period starting time	Home Terminal Time Zone	Multiday basis (hours)	Carrier type	Updated on
✓	LOS ANGELES	00:00:00 (midnight)	PST&PDT	70-hour/8-day	Property	Apr 28 - 01:55:03 PM GMT-4:00
✓	NOVI	00:00:00 (midnight)	EST&EDT	60-hour/7-day	Property	Apr 19 - 06:31:16 PM GMT-4:00

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Click Add Home Terminal



You will be prompted to add the new home terminal:

← New home terminal

Name *
|

24-hour period starting time *
00:00:00

Time zone *
Select

Multiday basis (hours) *
Select

Carrier type *
Property

SAVE

You need to provide:

- Name – this is the name of the home terminal
- Time zone – the time zone of the home terminal
- Carrier type
- 24 hour period starting time
- Multiday bases - HOS rules

Click SAVE.

The new home terminal is now created. You can add as many home terminals as required.

3.4 How to add vehicles

Vehicles can be added by clicking on Vehicle Management in the left menu:

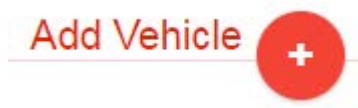
Vehicle Management Total: 11

Search by CMV power unit #

Filter by Vehicle Status: Active

Status	Missing Mileage	Unidentified Driver Logs	DVR	CMV Power Unit Number	VIN	License Plate	Updated on
✓		ⓘ	🚚	BLUEKW123	1FAHP26W49G202740	RVX044	Apr 20 - 03:42:46 PM GMT-4:00

Click Add Vehicle:



You can now add a new vehicle:

← New Vehicle

VIN *

License plate number *

CMV Power Unit Number *

SAVE

To do this, please provide:

- VIN (Vehicle identification number)
- License plate number
- CMV Power Unit Number – the identifier used internally by the fleet

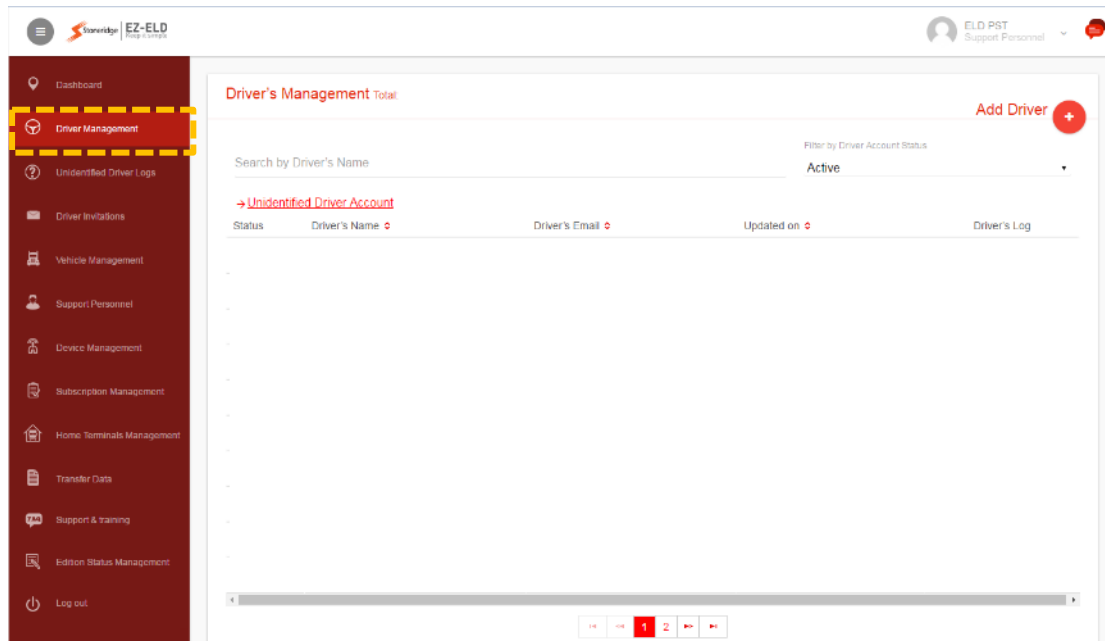
Click SAVE.

Status	Missing Mileage	Unidentified Driver Logs	DVR	CMV Power Unit Number	VIN	License Plate	Updated on
✓		ⓘ	🚚	BLUEKW123	1FAHP26W49G252740	RVX044	Apr 20 - 03:45:46 PM GMT-4:00

The vehicle has now been created.

3.5 How to add drivers

Drivers can be added to your fleet by clicking on Driver Management in the left menu:



Click Add Driver



You will be prompted to add a new driver:

Please provide:

- Driver's email
- Driver's name
- Driver's home terminal (selectable from a list of the home terminals created earlier)

You can also set permissions for:

- Personal use of CMV by the driver
- Yard Moves by the driver
- Exemption of ELD use – this needs a comment from the Fleet Administrator or Support Personnel giving the reasons for the exemption

After finishing the driver registration, Click ADD DRIVER AND SEND INVITATION.

The driver will receive an Invitation Email that contains an invitation key (which is their unique access code).

The driver needs to download the EZ-ELD App and use the code to enable the App. This means they can start using the system (Please refer to the EZ-ELD Driver User Manual included in the box).

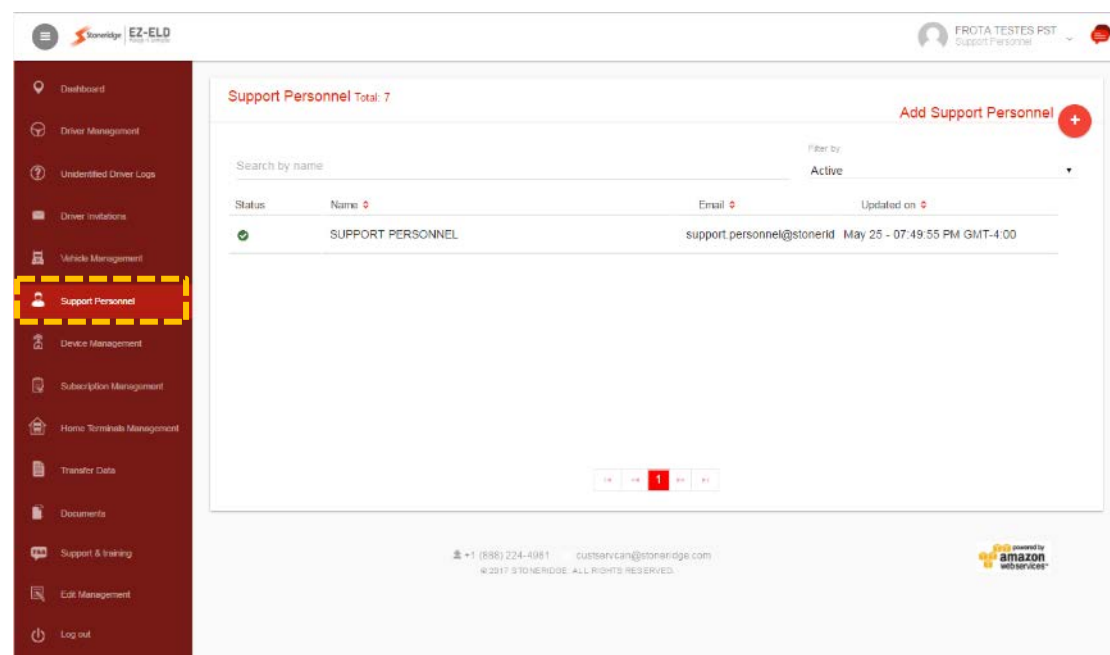
The first steps to set up your system are now finished. You can begin to use the system.

The following sections show you how to operate the EZ-ELD Backoffice software.

3.6 Support Personnel

3.6.1 How to add Support Personnel

Support Personnel can be added by clicking on Support Personnel in the left menu:



Click Add Support Personnel:



You will be directed to the following screen to add Support Personnel:

← Create New Support Person

Add a support user who can access both the mobile and backoffice systems. They receive an email invitation so they can connect to the mobile solution. You can set the permissions for the level of access they need.

MOBILE + BACKOFFICE

Username *

Name * Last name *

Country code Select Phone *

Time zone * Select

Email *

Password *

Retype new password *

Set Permission Level *

- ☐ Select All
- ☐ View Support Personnel Users
- ☐ View Home Terminals
- ☐ View/Manage Home Terminals
- ☐ View FMCSA Data Transfers
- ☐ View/Manage Devices
- ☐ View/Manage FMCSA Data Transfers
- ☐ View/Manage Drivers
- ☐ Manage Logs
- ☐ View Subordinates

SAVE

Please provide the following user information:

- Username
- Name and Last Name
- Country code
- Phone
- Time zone
- Email address
- Password- set a password for your new Support Personnel. The password will be changed by the user in the first login.
- Retype new password
- Set up permission levels (see item 3.6.2 for more information)

Click SAVE

3.6.2 How to set up or change permission levels

For more control, you can define custom permission levels.

First of all, you need to verify that you have one of the following administrative permission levels:

- **System Administrator** – Access all features in the EZ-ELD software. By default, the person who signs up to buy subscriptions becomes a system administrator
- **Support Personnel** – You can see the [View/Manage Support Personnel Users](#) permission setting

To customize or change an existing permission level:

Click Support Personnel in the left menu.

Click Support Personnel name to edit Support Personnel user.

The screenshot shows the EZ-ELD web application interface. On the left is a dark red sidebar menu with various options. The 'Support Personnel' option is highlighted with a yellow dashed box. The main content area is titled 'Support Personnel Total: 7' and includes a red 'Add Support Personnel' button. Below this is a search bar and a table of support personnel. The table has columns for Status, Name, Email, and Updated on. One entry is visible: 'SUPPORT PERSONNEL' with email 'support.personnel@stoneridge.com' and updated on 'May 25 - 07:49:55 PM GMT-4:00'. The 'Name' column is highlighted with a yellow dashed box. At the bottom of the page, there is contact information for Stoneridge and an Amazon Web Services logo.

This screen allows you to edit Support Personnel information and set the permission levels.

The screenshot shows the 'Edit support user' form for the 'SUPPORT PERSONNEL' user. The form is titled 'Edit support user' and features a back arrow. Below the title is a user profile section with a placeholder icon, the name 'SUPPORT PERSONNEL', and the email 'support.personnel@stoneridge.com'. The 'INFORMATION' section contains fields for Username (SUPPORT122), Name (SUPPORT), Last name (PERSONNEL), Country code (United States (+1)), Phone (12134883500), Time zone (Eastern Time (EST5EDT)), and Email (support.personnel@stoneridge.com). To the right of these fields is a 'Set Permission Level' section with a list of permissions, each with a checked checkbox. The entire permission list is enclosed in a yellow dashed box. The permissions are: Select All, View/Manage Drivers, View FMCSA Data Transfers, View/Manage Support Personnel Users, View Vehicles, View/Manage Devices, View/Manage Vehicles, Manage Logs, View Documents, View/Manage Documents, View Drivers, View Support Personnel Users, View Devices, Manage Invitations, View Subscriptions, View/Manage Home Terminals, View Home Terminals, View/Manage FMCSA Data Transfers, and View Carrier Edits.



Click SAVE.

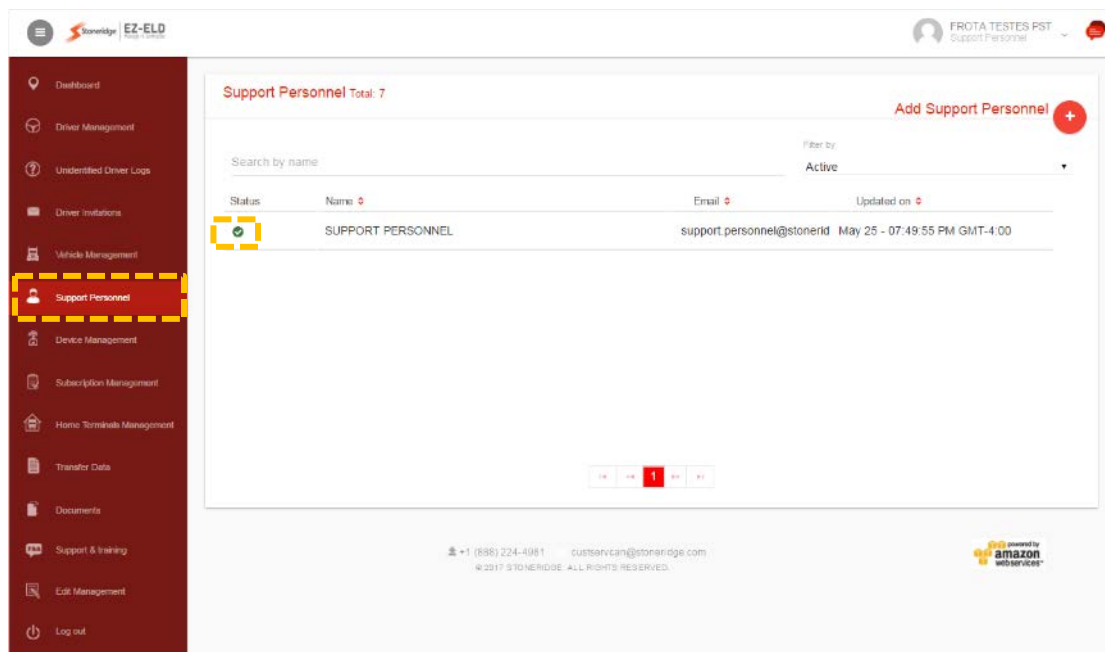


Permission levels are now set for the user.

3.6.3 How to deactivate or reactivate a Support Personnel user

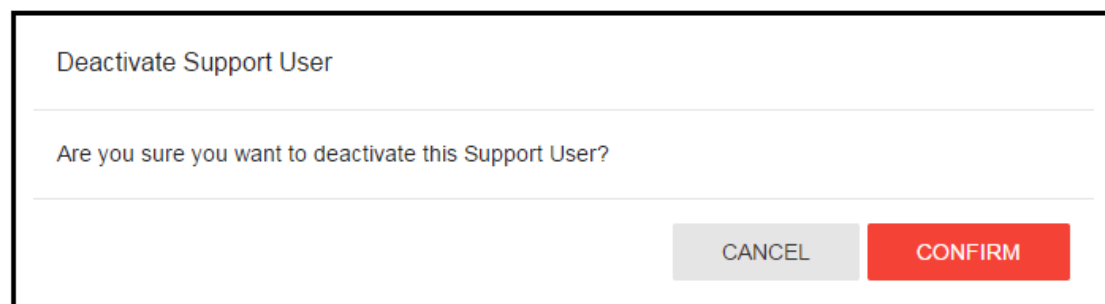
Click Support Personnel in the left menu.

Click the  or  Status icon to deactivate or reactivate a Support Personnel user.



You will be prompted with a confirmation message.

Click CONFIRM or CANCEL



3.6.4 Edit Support Personnel information

To edit Support Personnel information:

Click Support Personnel in the left menu.

Click Support Personnel name to edit a Support Personnel user.


The screenshot shows the EZ-ELD web application interface. On the left is a dark red sidebar menu with various options. The 'Support Personnel' option, which includes a person icon, is highlighted with a yellow dashed rectangular box. The main content area is white and titled 'Support Personnel Total: 7'. It features a search bar labeled 'Search by name', a filter dropdown set to 'Active', and a table of support personnel. The table has columns for Status, Name, Email, and Updated on. One entry is visible: 'SUPPORT PERSONNEL' (highlighted with a yellow dashed box), 'support.personnel@stoneridge', and 'May 25 - 07:49:55 PM GMT-4:00'. A red '+ Add Support Personnel' button is in the top right. At the bottom, there is contact information for Stoneridge and a logo for 'powered by amazon web services'.

Status	Name	Email	Updated on
✓	SUPPORT PERSONNEL	support.personnel@stoneridge	May 25 - 07:49:55 PM GMT-4:00

You will be directed to the following screen to edit their information and set the permission level.

You can change or edit their First Name, Last Name, Country Code, Phone number and Time zone. The Username and Email cannot be altered.

[← Edit support user](#)



SUPPORT PERSONNEL
support.personnel@stoneridge.com

INFORMATION

Username

SUPPORT122

Name *

SUPPORT

Country code

United States (+1) ▼

Time zone *

Eastern Time (EST5EDT)

Last name *

PERSONNEL

Phone *

12134883500

Email

support.personnel@stoneridge.com

Set Permission Level *

✓ Select All

✓ View/Manage Drivers

✓ View FMCSA Data Transfers

✓ View/Manage Support Personnel Users

✓ View Vehicles

✓ View/Manage Devices

✓ View/Manage Vehicles

✓ Manage Logs

✓ View Documents

✓ View/Manage Documents

✓ View Drivers

✓ View Support Personnel Users

✓ View Devices

✓ Manage Invitations

✓ View Subscriptions

✓ View/Manage Home Terminals

✓ View Home Terminals


✓ View/Manage FMCSA Data Transfers

✓ View Carrier Edits

Click SAVE

[INVITE](#)

[SAVE](#)

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3.6.5 Resend an invitation email to a Support Personnel user.

To resend an invitation email, follow the steps below:

Click Support Personnel in the left menu.

Click Support Personnel name to edit Support Personnel user.


The screenshot shows the EZ-ELD web application interface. On the left is a dark red sidebar menu with various options. The 'Support Personnel' option, which includes a person icon, is highlighted with a yellow dashed rectangular box. The main content area is white and titled 'Support Personnel Total: 7'. It features a search bar, a filter dropdown set to 'Active', and a table with columns for Status, Name, Email, and Updated on. A single entry is visible in the table, with the name 'SUPPORT PERSONNEL' highlighted by a yellow dashed box. The footer contains contact information, a copyright notice for 2017 Stoneridge, and the Amazon Web Services logo.

Status	Name	Email	Updated on
✓	SUPPORT PERSONNEL	support.personnel@stoneridge.com	May 25 - 07:49:55 PM GMT-4:00

You will be directed to the following screen to edit Support Personnel information and set permission level.

You can change or edit only First Name, Last Name, Country Code, Phone number and Time zone. The Username and Email cannot be altered.

[← Edit support user](#)



SUPPORT PERSONNEL
support.personnel@stoneridge.com

INFORMATION

Username
SUPPORT122

Name *
SUPPORT

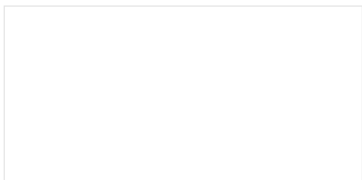
Last name *
PERSONNEL

Country code
United States (+1)

Phone *
12134883500

Time zone *
Eastern Time (EST5EDT)

Email
support.personnel@stoneridge.com

Signature


Set Permission Level *

☐ Select All

☒ View Support Personnel Users

☒ View Drivers

☒ View Vehicles

☒ Manage Logs

☒ View/Manage Home Terminals

☒ View Home Terminals

☒ View/Manage Vehicles

☒ View FMCSA Data Transfers

INVITE

SAVE

Click INVITE in the bottom right corner:

INVITE

SAVE

A message will be shown to confirm that the invitation was sent successfully.

3.7 Driver Management

3.7.1 How to verify driver's profile, change home terminal address and change special driving categories.

Click Driver Management in the left menu.
Click Driver's Name to edit a driver.

Stoneridge EZ-ELD

Dashboard

Driver Management

Undertitled Driver Logs

Driver Invitations

Vehicle Management

Support Personnel

Devices Management

Subscription Management

Home Terminal Management

Transfer Data

Documents

Support & Training

Edit Management

Log out

Driver's Management Total: 13

Add Driver

Filter by Driver Account Status: Active

Search by Driver's Name

→ Undertitled Driver Account

Status	Driver's Name	Driver's Email	Updated on	Driver's Log
✓	ANDERSON	afemandes@pst.com.br	May 30 - 01:10:16 PM GMT-5:00	

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You will be directed to the following screen that shows a driver's profile:

VALIDA PST

validapst@gmail.com

PROFILE DRIVER LOGS

Username: VALIDAPST

Name: VALIDA Last name: PST

Driver license: DVT State: CA

Phone: 1937876365

Email: validapst@gmail.com

Home terminal address: HOME TERMINAL IN CALIFORNIA

☒ Allow Authorized Personal Use of CMV (Commercial Motor Vehicle)

☒ Allow Yard Moves

☐ Designate Driver as Exempt from ELD Use

SEND INVITATION SAVE

+1 (888) 224-4961 | custservcan@stoneridge.com

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You can change the home terminal address, and authorize a driver to show that he is operating a commercial motor vehicle under special driving categories.

These special driving conditions are:

- Authorized personal use
- Yard moves
- Exempt from ELD use

When you set them as Exempt from ELD use, it's necessary by law to provide an explanation of why that driver is exempt (e.g. driver is operating under the short-haul exemption).

- ☐ Allow Authorized Personal Use of CMV (Commercial Motor Vehicle)
- ☐ Allow Yard Moves
- ☒ Designate Driver as Exempt from ELD Use

Provide an explanation why the Driver is exempt from ELD use (e.g. driver is operating under the short-haul exemption) *

3.7.2 Resend a driver invitation

Click Driver Management in the left menu.
Choose a driver and click Driver's Name.

The screenshot shows the EZ-ELD web application interface. On the left, a dark red sidebar contains a menu with 'Driver Management' highlighted. The main content area is titled 'Driver's Management Total: 13'. It features a search bar 'Search by Driver's Name' and a filter dropdown 'Filter by Driver Account Status' set to 'Active'. Below this is a table of drivers. The first row is highlighted with a yellow dashed box, showing a driver named 'ANDERSON' with status 'Unidentified Driver Account', email 'afemandes@pst.com.br', and update date 'May 30 - 01:10:16 PM GMT-5:00'. At the bottom of the table, there is a pagination bar showing '1' of 2 pages. The footer includes contact information for Stoneridge and a logo for Amazon Web Services.

You will be directed to the following screen that shows a driver's profile:

VALIDA PST
validapst@gmail.com

PROFILE DRIVER LOGS

Username
VALIDAPST

Name *
VALIDA

Last name *
PST

Driver license *
DVT

State *
CA

Phone *
1937876365

Email *
validapst@gmail.com

Home terminal address *
HOME TERMINAL IN CALIFORNIA

☒ Allow Authorized Personal Use of CMV (Commercial Motor Vehicle)
☒ Allow Yard Moves
☐ Designate Driver as Exempt from ELD Use

SEND INVITATION **SAVE**

+1 (888) 224-4981 | custservcan@stoneridge.com
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powered by
amazon
web services™

Click SEND INVITATION

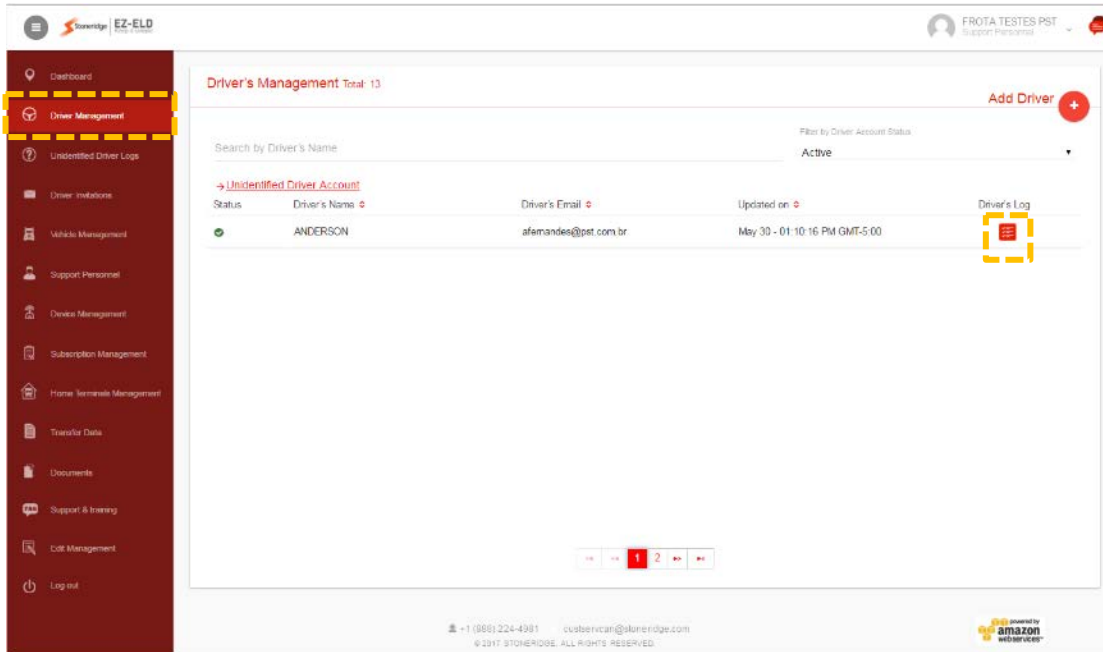
By clicking Driver Invitation in the left menu, you can manage and see the status of the driver invitations.

The section Driver Invitation explores this feature in detail.

3.7.3 Logs


Click Driver Management in the left menu.

Choose a driver and click  which is the Driver's Log icon.

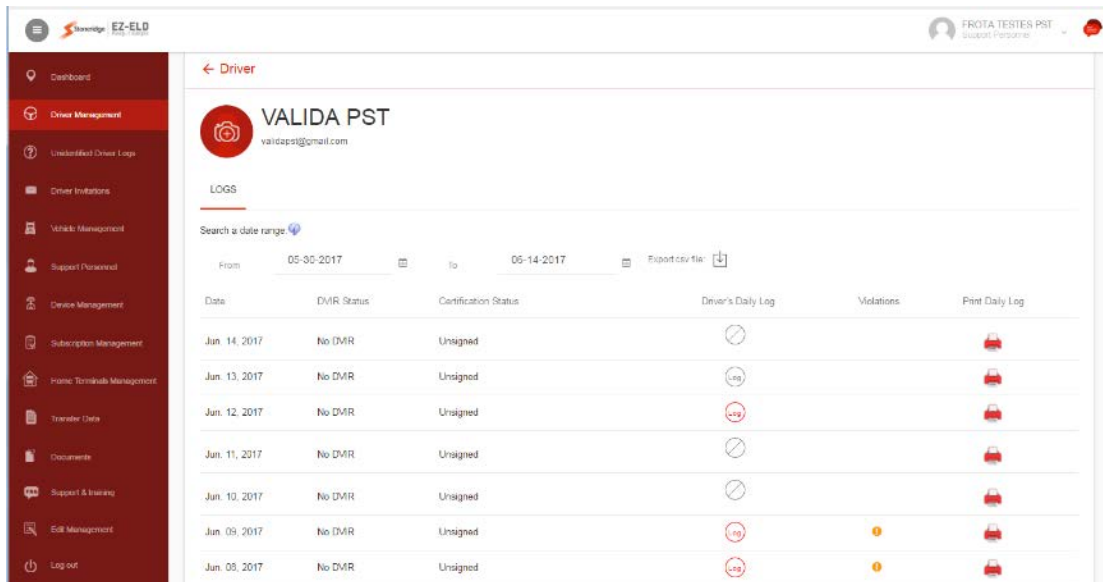


Driver's Management Total: 13

Search by Driver's Name: Filter by Driver Account Status: Active

Status	Driver's Name	Driver's Email	Updated on	Driver's Log
✓	ANDERSON	afemendes@pet.com.br	May 30 - 01:10:16 PM GMT-5:00	

You will be directed to the following screen to review the driver's daily logs:



















← Driver

VALIDA PST
validapst@gmail.com

LOGS

Search & date range: From 05-05-2017 To 05-14-2017 Export csv file


Date	DVIR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DVIR	Unsigned			
Jun. 13, 2017	No DVIR	Unsigned			
Jun. 12, 2017	No DVIR	Unsigned			
Jun. 11, 2017	No DVIR	Unsigned			
Jun. 10, 2017	No DVIR	Unsigned			
Jun. 09, 2017	No DVIR	Unsigned			
Jun. 08, 2017	No DVIR	Unsigned			

On this screen you can:

- Verify DVIR Status
- Verify Certification Status
- Verify Driver's Daily Log
- Verify Violations
- Print daily logs

3.7.3.1 Review a driver's daily logs

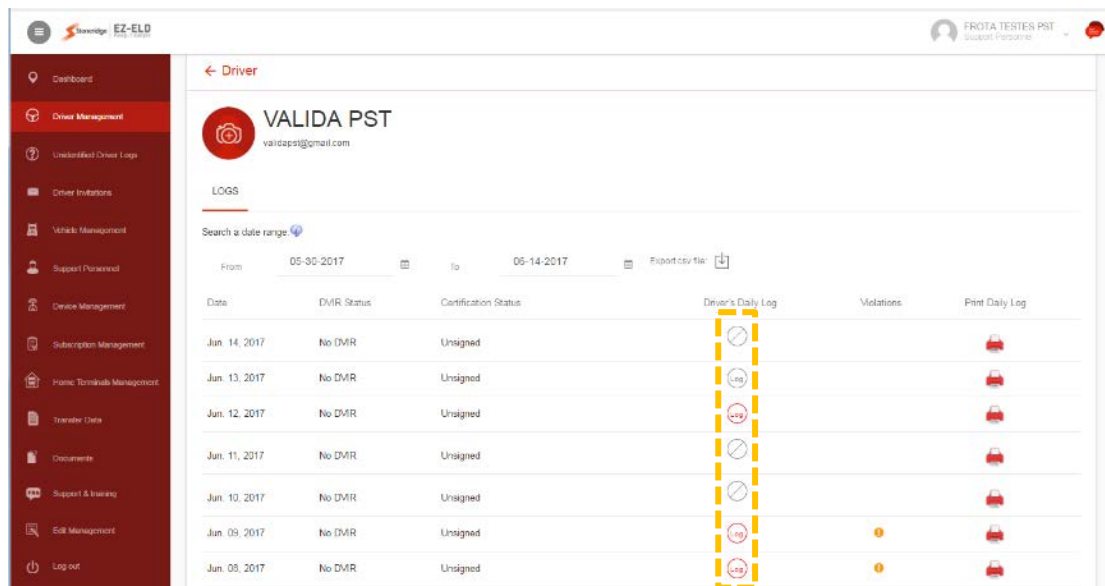
Search a date range by clicking in the calendar or date.

Search a date range: 

















From 06-01-2017  To 06-15-2017 

Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Choose a day and click the  icon to verify the driver's daily log.



The screenshot shows the EZ-ELD Driver Management interface. The sidebar on the left contains navigation links: Dashboard, Driver Management, Unidentified Driver Logs, Driver Invitations, Vehicle Management, Support Personnel, Device Management, Subscription Management, Home Terminal Management, Transfer Data, Documents, Support & Training, Edit Management, and Log out. The main area is titled 'Driver' and shows the profile for 'VALIDA PST' (validapst@gmail.com). Below the profile is a 'LOGS' section with a search bar and date range filters (From 05-30-2017 to 06-14-2017). A table displays the logs with columns: Date, DMR Status, Certification Status, Driver's Daily Log, Violations, and Print Daily Log. The 'Driver's Daily Log' column contains icons: a red circle with a white 'X' for no events, a red circle with a white 'L' for login, and a red circle with a white 'O' for logout. The table shows logs for dates from June 8, 2017, to June 14, 2017.

Date	DMR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DMR	Unsigned			
Jun. 13, 2017	No DMR	Unsigned			
Jun. 12, 2017	No DMR	Unsigned			
Jun. 11, 2017	No DMR	Unsigned			
Jun. 10, 2017	No DMR	Unsigned			
Jun. 09, 2017	No DMR	Unsigned			
Jun. 08, 2017	No DMR	Unsigned			



Driver's records of duty status registered

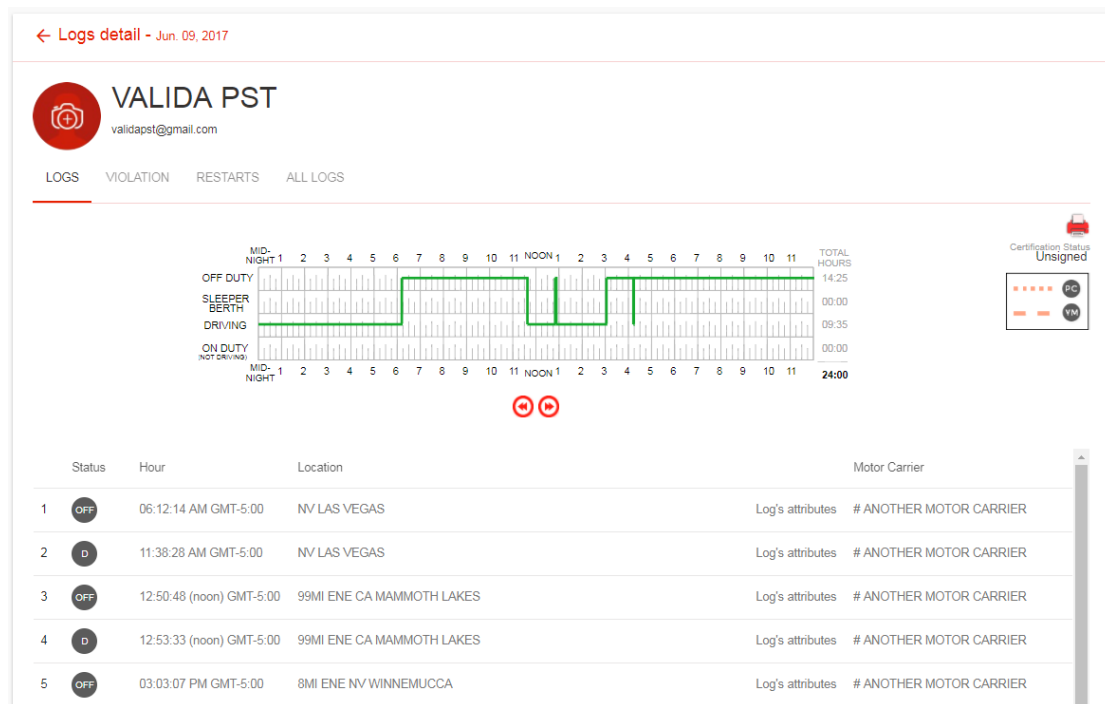


Driver's records of duty status not registered. Driver's login/logout activity registered.



No events registered or detected.

You will be directed to the following screen:



This is where you can:

- Verify 24 Hours Duty Status Graph Grid
- Review existing driver log for the 24-hour period
- Edit existing ELD records
- Verify driver log's features
- Navigate between days by clicking ⏪ ⏩ icons.
- Verify Certification Status (Signed or Unsigned)
- Verify Violation, Restarts and All Logs by clicking in the upper menu.
- Print current day driver's log

Note: If you worked for another motor carrier on the date you are reviewing and wish to edit existing ELD records or verify driver log's attributes with that carrier, you will need to log on their own separate Backoffice software.

Motor Carrier
Log's attributes # ANOTHER MOTOR CARRIER


3.7.3.2 How to edit driver's daily logs


If you are a Support Person or System Administrator, you can correct errors, and reassign driving time to the drivers.

Click Driver Management in the left menu.


Choose a driver and click  which is the Driver's Log icon.

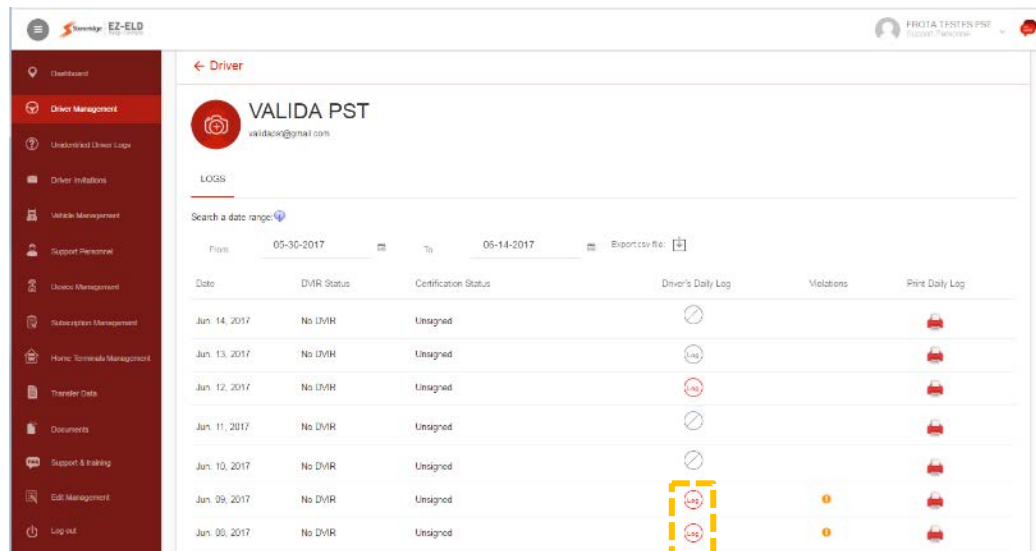
Search a data range by clicking in the Calendar or Date.

















Search a date range: 

From 06-01-2017  To 06-15-2017 

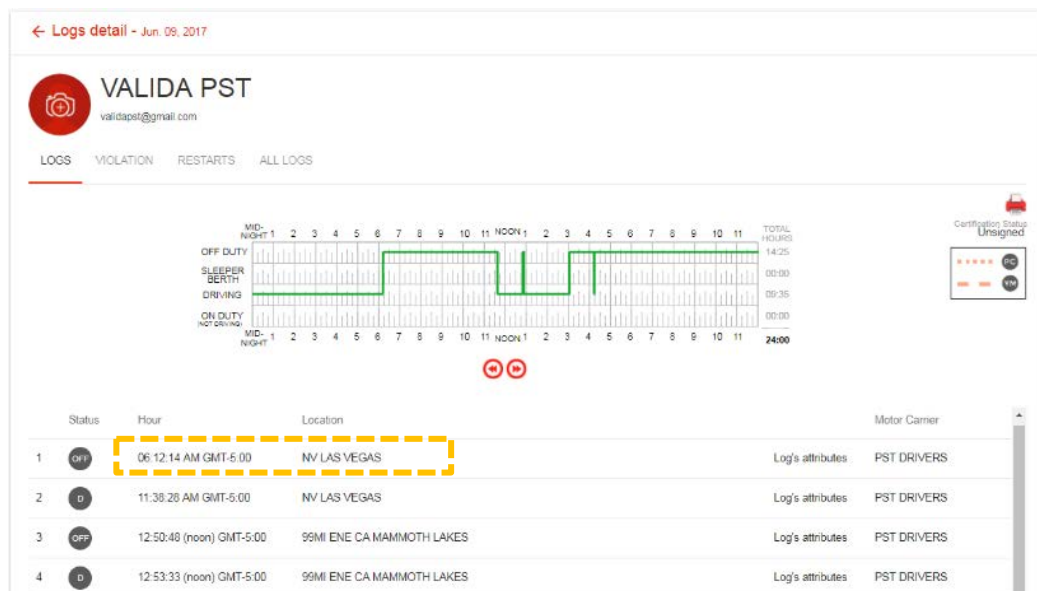
Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Click the log that needs correction by clicking the  icon:




Date	D/R Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No D/R	Unsigned			
Jun. 13, 2017	No D/R	Unsigned			
Jun. 12, 2017	No D/R	Unsigned			
Jun. 11, 2017	No D/R	Unsigned			
Jun. 10, 2017	No D/R	Unsigned			
Jun. 09, 2017	No D/R	Unsigned			
Jun. 08, 2017	No D/R	Unsigned			

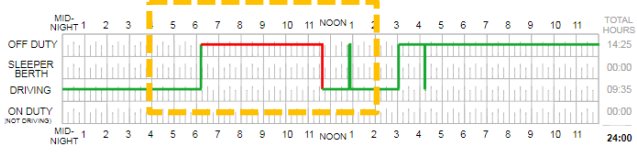
Click the Hour or Location to edit that entry.



The event you need to change will be shown in red (Figure 1)



VALIDA PST
validapst@gmail.com



Original Event Time
06:12:14

New Event Time *
06:12:14

Geo-Location
NV LAS VEGAS

Driver's Location *

CMV Power unit *
JCBANCADA

Trailer Number(s)
T1TEST T2TEST T3TEST

Shipping documents
SHPTTEST

Remarks *


Driving *
☐ SB ☐ ON ☐ D ☒ OFF

PREVIEW MODIFICATIONS

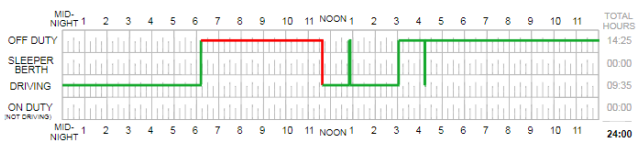
SAVE

Then do the following:

1. To suggest a change in the event, type New Event Time and fill the new Driver's Location (figure 2)
2. Type remarks. Offer explanations to records, selections or edits (figure 3)
3. Select the new driver duty status – SB/ON/D/OFF (figure 4)
4. Click PREVIEW MODIFICATIONS and check the graph grid if is correct (figure 5)
5. Confirm and click SAVE to send the request to make a change to the driver. (figure 6)



VALIDA PST
validapst@gmail.com



Original Event Time
06:12:14

New Event Time *
06:12:14

Geo-Location
NV LAS VEGAS

Driver's Location *

CMV Power unit *
JCBANCADA

Trailer Number(s)
T1TEST T2TEST T3TEST

Shipping documents
SHPTTEST


Remarks *

Driving *
☐ SB ☐ ON ☐ D ☒ OFF

PREVIEW MODIFICATIONS

SAVE

Here is an example of an event change:



VALIDA PST
validapst@gmail.com

OFF DUTY

SLEEPER BERTH

DRIVING

ON DUTY (NOT DRIVING)

MID-NIGHT

1 2 3 4 5 6 7 8 9 10 11

NOON

1 2 3 4 5 6 7 8 9 10 11

24:00

TOTAL HOURS

14:25

00:00

09:35

00:00

Original Event Time

06:12:14

New Event Time *

07:12:14

← Logs detail - Jun. 09, 2017

OFF DUTY

SLEEPER BERTH

DRIVING

ON DUTY (NOT DRIVING)

MID-NIGHT

1 2 3 4 5 6 7 8 9 10 11

NOON

1 2 3 4 5 6 7 8 9 10 11

24:00

TOTAL HOURS

08:59

00:00

10:35

04:26

Original Event Time

06:12:14

New Event Time *

07:12:14

Geo-Location

NV LAS VEGAS

Driver's Location *

Las Vegas

CMV Power unit *

JCBANCADA

Trailer Number(s)

T1TEST T2TEST T3TEST

Shipping documents

SHPTST

Remarks *

Tests

Driving *

☐ SB


☒ ON

☐ D


☐ OFF

PREVIEW MODIFICATIONS

SAVE

A new Edited icon  will appear on the event list.

← Logs detail - Jun. 09, 2017



VALIDA PST
validapst@gmail.com

LOGS

VIOLATION

RESTARTS

ALL LOGS

OFF DUTY

SLEEPER BERTH

DRIVING

ON DUTY (NOT DRIVING)

MID-NIGHT

1 2 3 4 5 6 7 8 9 10 11

NOON

1 2 3 4 5 6 7 8 9 10 11

24:00

TOTAL HOURS

14:25

00:00

09:35

00:00

Original Event Time

06:12:14

New Event Time *

07:12:14

Geo-Location

NV LAS VEGAS

Driver's Location *

Las Vegas

CMV Power unit *

JCBANCADA

Trailer Number(s)

T1TEST T2TEST T3TEST

Shipping documents

SHPTST

Remarks *

Tests

Driving *

☐ SB

☒ ON

☐ D

☐ OFF

PREVIEW MODIFICATIONS

SAVE

Edited

1

OFF


06:12:14 AM GMT-5:00

NV LAS VEGAS

Log's attributes

PST DRIVERS

Edited

 **EZ-ELD™**
Keep it simple

NOTE 1

The driver must confirm the suggested change. If the change is accepted, the changes will appear in the graph and events history list.

NOTE 2


By law, you cannot edit or make a manual entry for the following:

- Automatically recorded Driving events created by the EZ-ELD
- Any other event edit that would cause any subsequent reduction in recorded Driving time
- An intermediate log
- Driver's login/logout activity
- CMV's engine power up/shutdown
- ELD Malfunctions and Data Diagnostic events

3.7.3.3 How to view Hours of Service (HOS Rules) violations

The following steps will show how to view drivers' HOS rules violations.

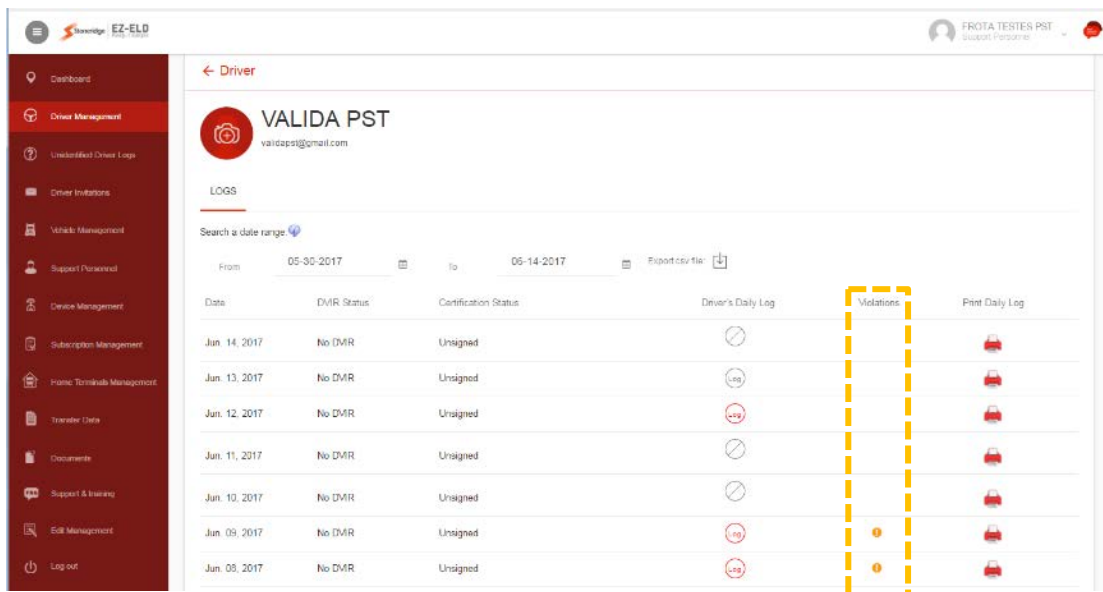
Search a data range by clicking in the calendar or date.

Search a date range: 


















From 06-01-2017  To 06-15-2017 

Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Choose a day and click the  icon to view the violations.

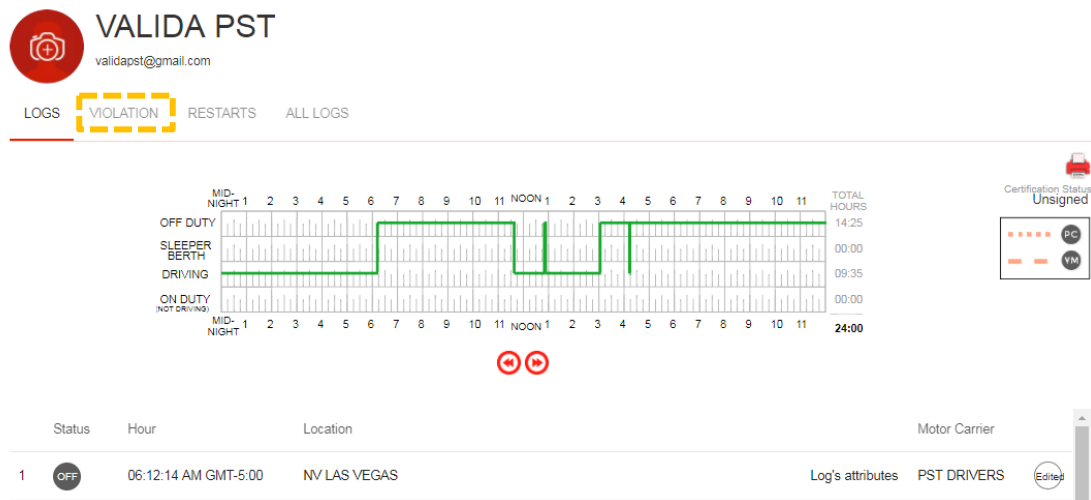


The screenshot shows the EZ-ELD driver interface for 'VALIDA PST'. The 'LOGS' section displays a table of driving records from June 8, 2017, to June 14, 2017. The table has columns for Date, DMR Status, Certification Status, Driver's Daily Log, Violations, and Print Daily Log. The 'Violations' column is highlighted with a yellow dashed box, showing yellow warning icons for June 8, 9, and 12, 2017.

Date	DMR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DMR	Unsigned			
Jun. 13, 2017	No DMR	Unsigned			
Jun. 12, 2017	No DMR	Unsigned			
Jun. 11, 2017	No DMR	Unsigned			
Jun. 10, 2017	No DMR	Unsigned			
Jun. 09, 2017	No DMR	Unsigned			
Jun. 08, 2017	No DMR	Unsigned			

To access the violation screen select VIOLATION in the upper menu of the Logs screen:

← Logs detail - Jun. 09, 2017



The VIOLATION screen will show all the driver's HOS violations



3.7.3.4 How to view Hours of Service (HOS) restart resets

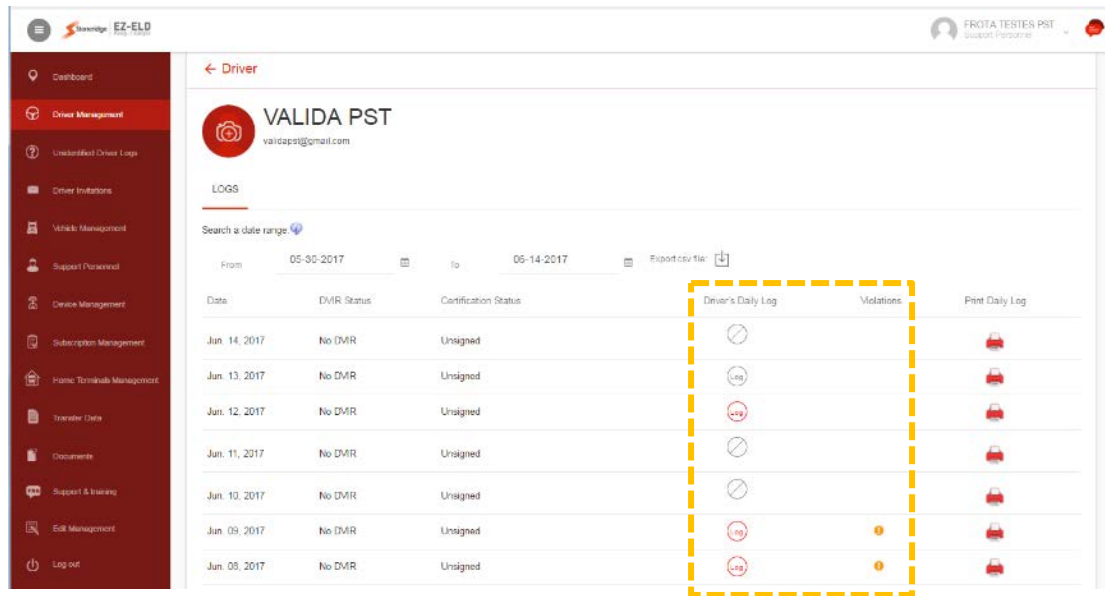
Search a data range by clicking in the calendar or date.

Search a date range: 📅

From 06-01-2017 To 06-15-2017

Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Choose a day and click the  or  icons to view the restart resets.



Driver

VALIDA PST
validapst@gmail.com

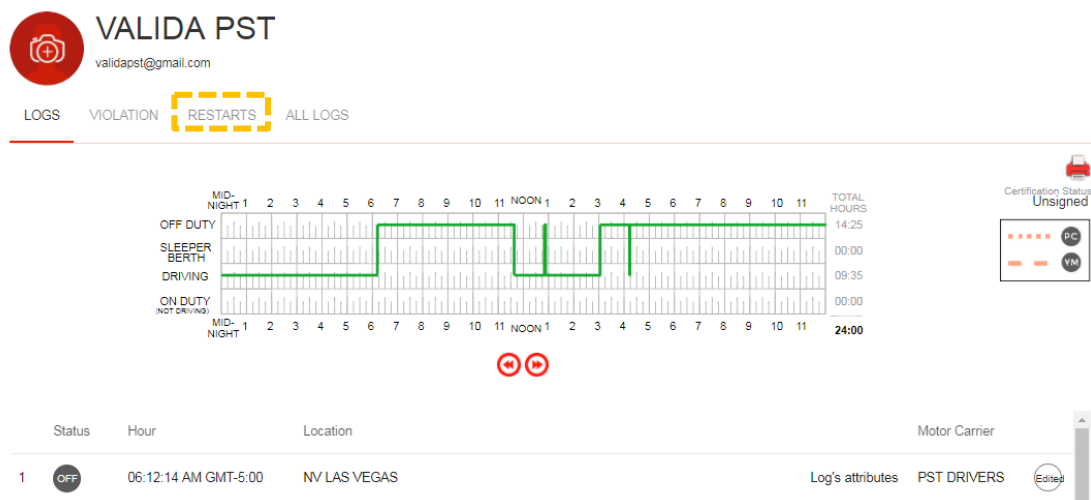
LOGS

Search a date range: From 05-30-2017 To 06-14-2017 Export csv file

Date	DVR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DMR	Unsigned			
Jun. 13, 2017	No DMR	Unsigned			
Jun. 12, 2017	No DMR	Unsigned			
Jun. 11, 2017	No DMR	Unsigned			
Jun. 10, 2017	No DMR	Unsigned			
Jun. 09, 2017	No DMR	Unsigned			
Jun. 08, 2017	No DMR	Unsigned			

You can also access the violation screen by clicking **RESTARTS** in the upper menu of the Logs screen:

← Logs detail - Jun. 09, 2017



VALIDA PST
validapst@gmail.com

LOGS **VIOLATION** **RESTARTS** **ALL LOGS**

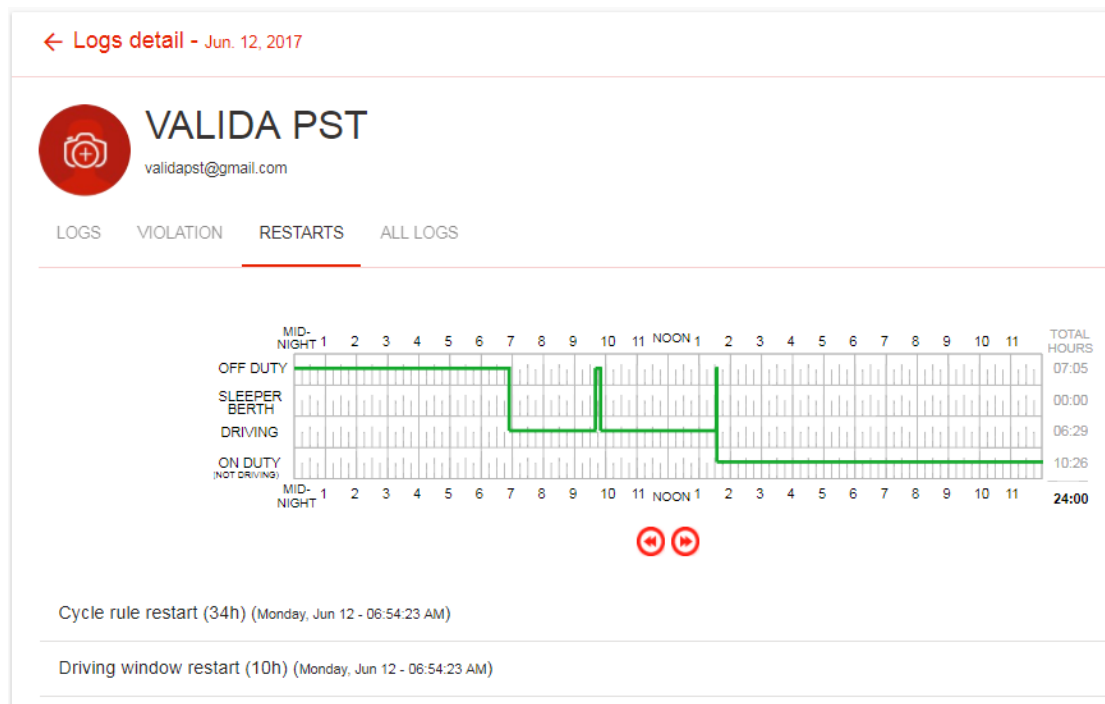
Timeline:

- OFF DUTY: 00:00 to 06:00
- SLEEPER BERTH: 06:00 to 06:12
- DRIVING: 06:12 to 06:14
- ON DUTY (NOT DRIVING): 06:14 to 06:16

Table:


Status	Hour	Location	Motor Carrier
1 OFF	06:12:14 AM GMT-5:00	NV LAS VEGAS	Log's attributes PST DRIVERS

The next screen shows all the HOS restart resets:





3.7.3.5 How to view all driver logs


Search a data range by clicking in the calendar or date.

Search a date range: 


From 06-01-2017 To 06-15-2017

Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Choose a day and click the  or  icons to view all driver logs.





← Driver



















VALIDA PST
validapst@gmail.com

LOGS

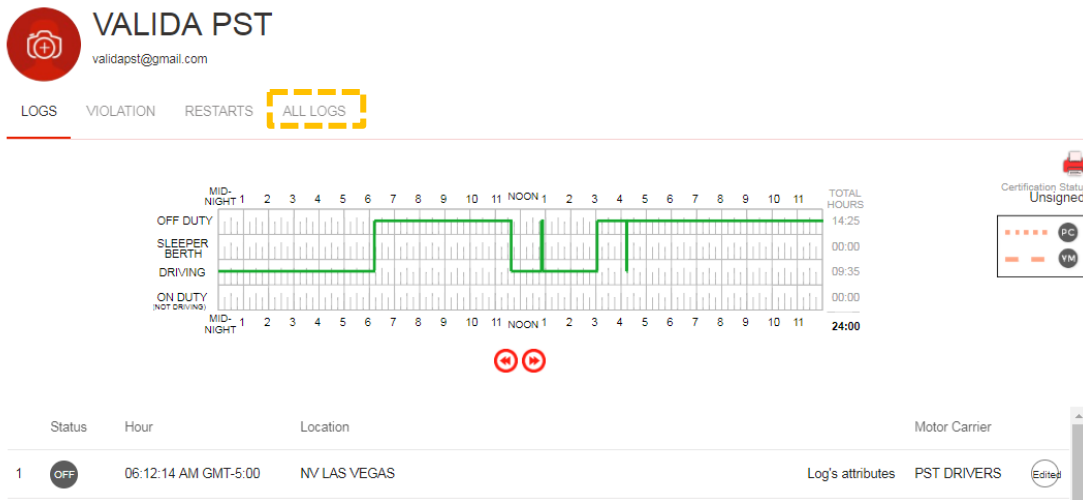
Search a date range: 

From 05-30-2017 To 06-14-2017 Report csv file 

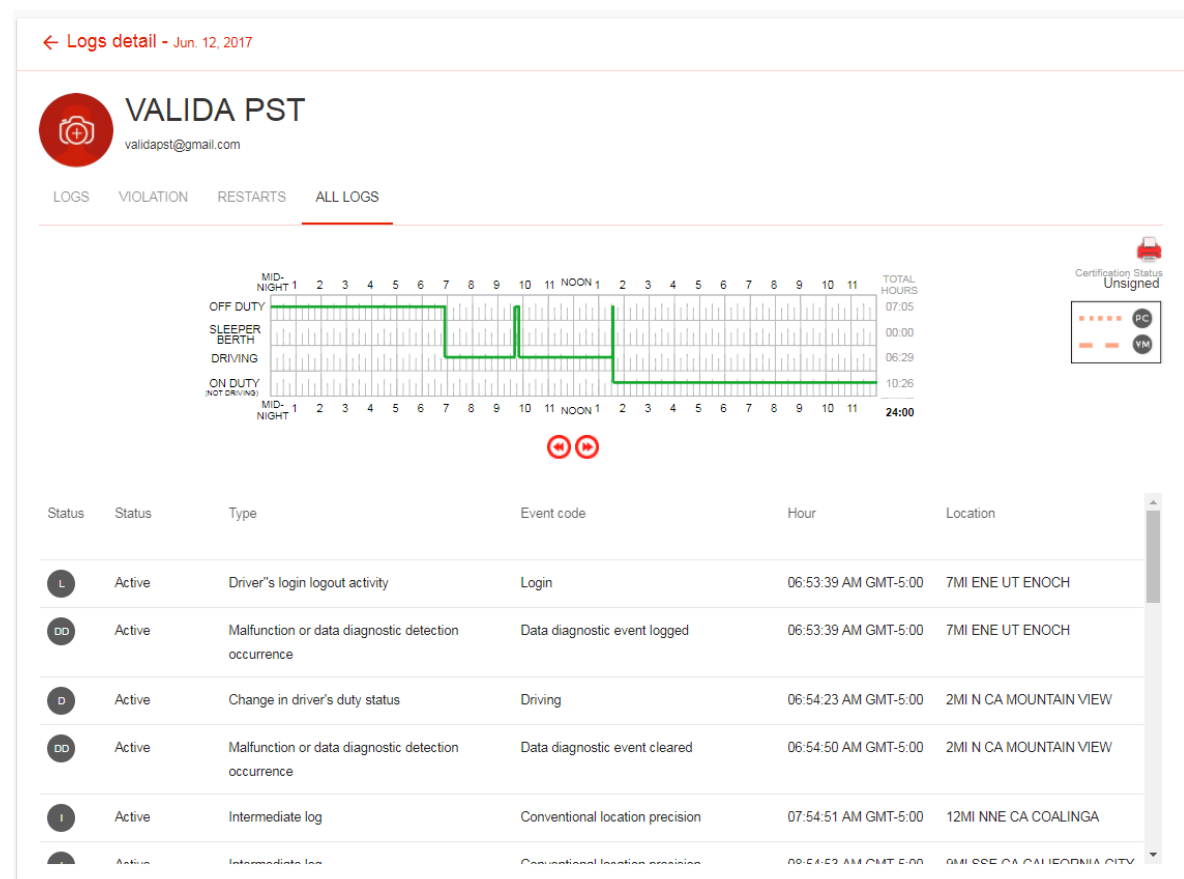
Date	DVR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DVR	Unsigned			
Jun. 13, 2017	No DVR	Unsigned			
Jun. 12, 2017	No DVR	Unsigned			
Jun. 11, 2017	No DVR	Unsigned			
Jun. 10, 2017	No DVR	Unsigned			
Jun. 09, 2017	No DVR	Unsigned			
Jun. 08, 2017	No DVR	Unsigned			

You can also access the violation screen by clicking ALL LOGS in the upper menu of the Logs screen:

← Logs detail - Jun. 09, 2017





Here you will see all the logs recorded, such as Login, Logout, Power up, Shutdown, Intermediate logs, Special Driving Situation, Certification, Malfunction and Data Diagnostic:



3.7.3.6 How to print driver's daily logs

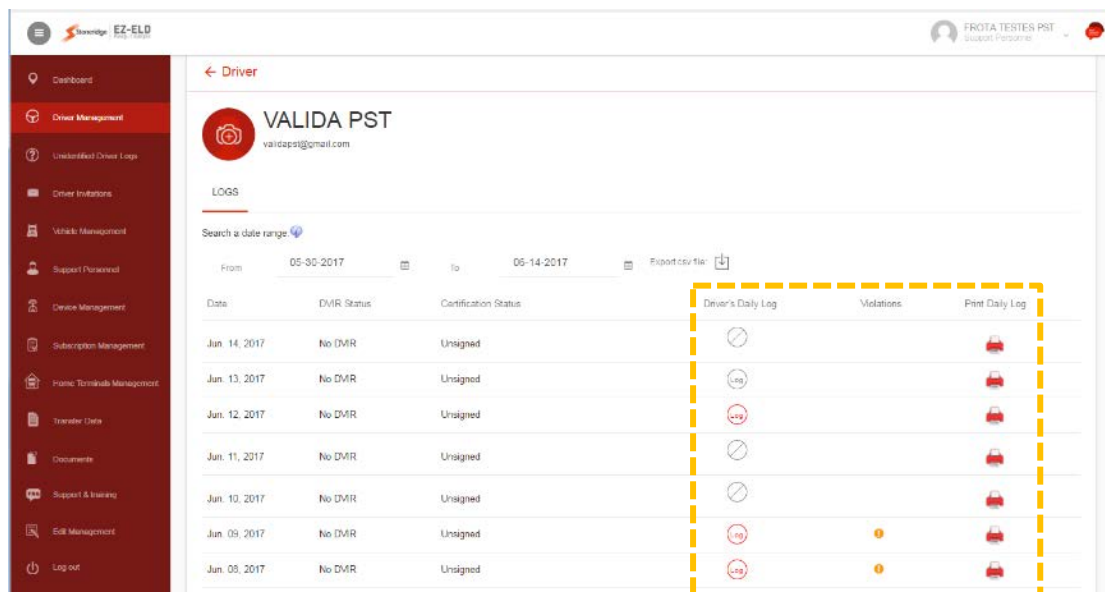
Search a data range by clicking in the Calendar or Date.

















Search a date range: 

From 06-01-2017  To 06-15-2017 

Note: The last 6 months of HOS records are available for inspection. The maximum simultaneous number of records is 15 days.

Choose a day and click the ,  or  icons to print driver's daily log.

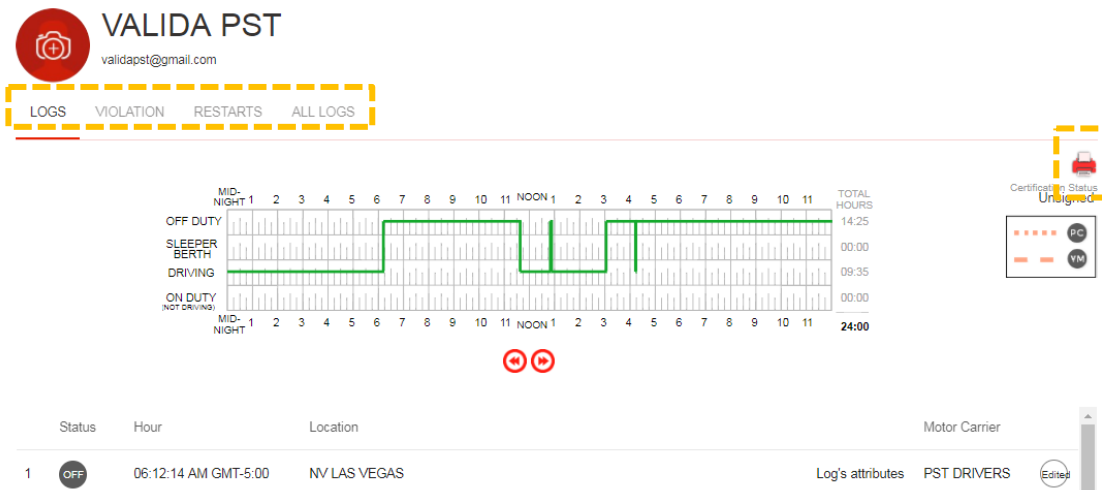


Date	DVR Status	Certification Status	Driver's Daily Log	Violations	Print Daily Log
Jun. 14, 2017	No DMR	Unsigned			
Jun. 13, 2017	No DMR	Unsigned			
Jun. 12, 2017	No DMR	Unsigned			
Jun. 11, 2017	No DMR	Unsigned			
Jun. 10, 2017	No DMR	Unsigned			
Jun. 09, 2017	No DMR	Unsigned			
Jun. 08, 2017	No DMR	Unsigned			

You can also print driver's daily log by clicking in the printer icon direct from the Logs screen, Violation screen, Restarts screen and All Logs screen in the upper menu.

The printer icon is available on the right side of the graph/grid.

← Logs detail - Jun. 09, 2017




VALIDA PST
validapst@gmail.com

LOGS VIOLATION RESTARTS ALL LOGS

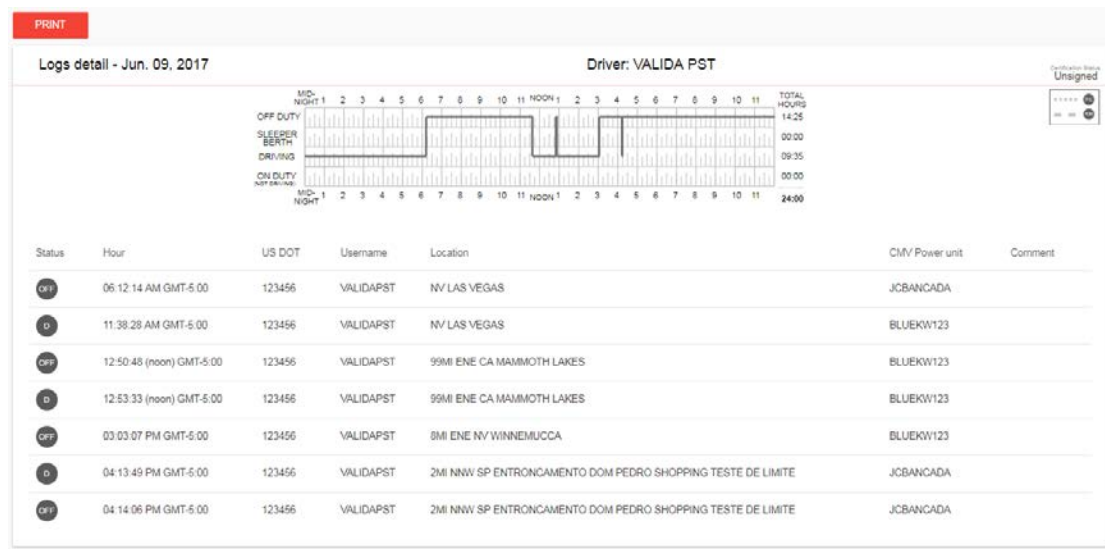
OFF DUTY
SLEEPER BERTH
DRIVING
ON DUTY (NOT DRIVING)

MID-NIGHT 1 2 3 4 5 6 7 8 9 10 11 NOON 1 2 3 4 5 6 7 8 9 10 11 TOTAL HOURS
14:25
00:00
09:35
00:00
24:00

Printer icon: 

Status	Hour	Location	Motor Carrier
1 OFF	06:12:14 AM GMT-5:00	NV LAS VEGAS	Log's attributes PST DRIVERS Edited

A new screen will appear with all the driver's daily log:



Click PRINT  and view the print preview.

3.8 Unidentified Driver Logs






3.8.1 How to assign unidentified driver records

Click Unidentified Driver Logs in the left menu.

Choose a vehicle and click the  icon.


Unidentified Driver Logs Total: 12

Search by CMV power unit # Filter by: Active

Status	CMV Power Unit Number	VIN	License Plate	Updated on	Unidentified Driver Logs
✓	1234123441	TEST1244321341232	4123234113	May 19 - 10:14:42 AM GMT-4:00	
✓	CITYDANIEL	93HGM2620DZ128374	FAX2108	May 22 - 02:20:28 PM GMT-4:00	
✓	CITYDERSAO	93HGM2520CZ210128	FBT0175	Apr 27 - 07:09:17 AM GMT-4:00	
✓	CMVCMO	1234567890ABCDEF	OPI31415	Apr 20 - 12:28:19 (noon) GMT-4:00	
✓	FLUENCEJC	8A1LZLH0TFL648003	FUV9094	May 25 - 04:44:30 PM GMT-4:00	

14 1 2 >> >>>



Search a data range by clicking in the calendar or date.

Search a date range: 

From 06-01-2017  To 06-15-2017 

The screen shows all the unassigned driving time and events.

← Unidentified Driver Logs (VIN: 93HGM2520CZ210128) 3


Search a date range:
From 06-27-2017  To 07-04-2017 

Status	Type	Date	Vehicle VIN	Location	Comment
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 01:02:34 PM GMT-4:00	93HGM2520CZ210128	2mi N SP Entroncamento DOM PEDRO SHOPPING Teste de Limite de	
<input type="checkbox"/> On-duty not driving	Change in driver's duty status	Friday, Jun 30 - 07:13:35 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 07:12:06 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	

COMMENT



ASSIGN UNIDENTIFIED RECORDS

+1 (866) 742-9808 eldsupport@stoneridge.com
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Choose how many events you would like to assign to a specific driver by ticking the box. Click COMMENT and add a comment if necessary.

← Unidentified Driver Logs (VIN: 93HGM2520CZ210128) 3

Search a date range:
From 06-27-2017  To 07-04-2017 

Status	Type	Date	Vehicle VIN	Location	Comment
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 01:02:34 PM GMT-4:00	93HGM2520CZ210128	2mi N SP Entroncamento DOM PEDRO SHOPPING Teste de Limite de	
<input checked="" type="checkbox"/> On-duty not driving	Change in driver's duty status	Friday, Jun 30 - 07:13:35 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 07:12:06 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	

COMMENT

ASSIGN UNIDENTIFIED RECORDS

Click SAVE

← Unidentified Driver Logs (VIN: 93HGM2520CZ210128) 3

Search a date range:

From 06-27-2017 To 07-04-2017

Status

Comment

Location

Comment

2mi N SP Entroncamento DOM PEDRO SHOPPING Teste de Limite de

3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d

3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d

60 character(s) remaining

CANCEL SAVE COMMENT ASSIGN UNIDENTIFIED RECORDS

Click ASSIGN UNIDENTIFIED RECORDS.

← Unidentified Driver Logs (VIN: 93HGM2520CZ210128) 3

Search a date range:

From 06-27-2017 To 07-04-2017

Status	Type	Date	Vehicle VIN	Location	Comment
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 01:02:34 PM GMT-4:00	93HGM2520CZ210128	2mi N SP Entroncamento DOM PEDRO SHOPPING Teste de Limite de	
<input checked="" type="checkbox"/> On-duty not driving	Change in driver's duty status	Friday, Jun 30 - 07:13:35 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	
<input type="checkbox"/> Power-up with conventional location precision	CMV's engine power up shut down activity	Friday, Jun 30 - 07:12:06 AM GMT-4:00	93HGM2520CZ210128	3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d	

COMMENT ASSIGN UNIDENTIFIED RECORDS

Choose a driver and click ASSIGN TO.

← Unidentified Driver Logs (VIN: 93HGM2520CZ210128) 3

Search a date range:

From 06-27-2017 To 07-04-2017

Status

Comment

Location

Comment

2mi N SP Entroncamento DOM PEDRO SHOPPING Teste de Limite de

3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d

3mi NNW SP Entroncamento DOM PEDRO AMARAIS Teste de Limite d

ASSIGN TO

ASSIGN UNIDENTIFIED RECORDS

CLOSE

powered by amazon web services

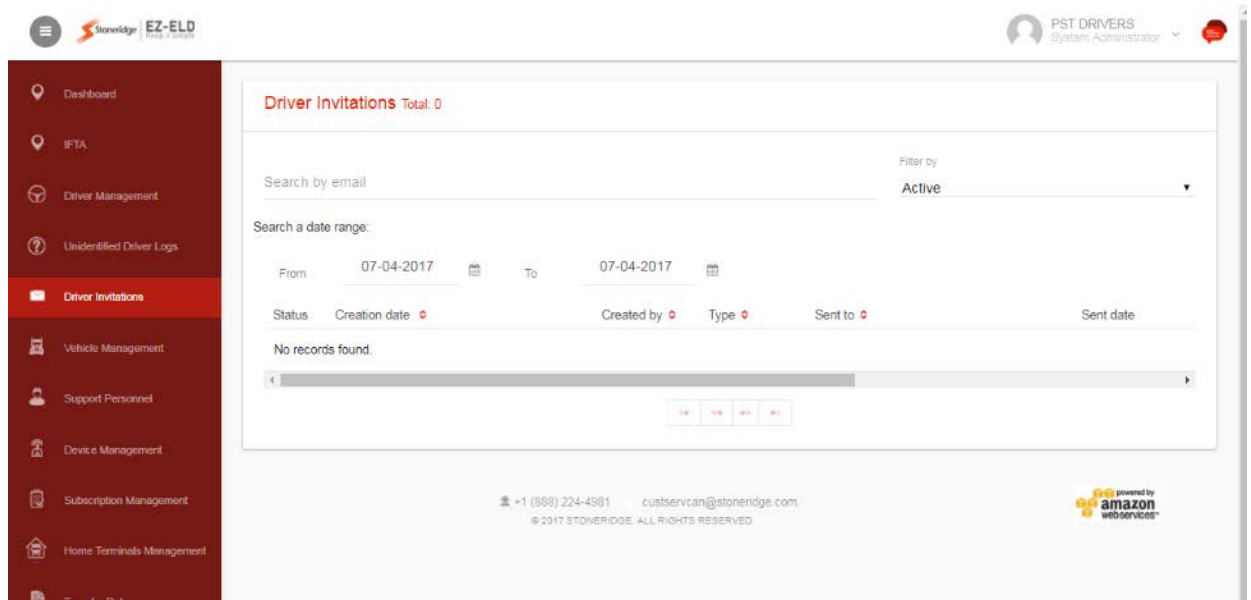
Note: When a driver logs into an ELD, the driver must assume any records that belong to him under the driver's account, or indicate that the records are attributable to another driver.

3.9 Driver Invitations

3.9.1 How to verify driver invitation status

This section sets out information about the Driver Invitations process.

Click Driver Invitations in the left menu.



Search a data range by clicking in the calendar or date or use the filter:



You will be directed to the following screen:

Driver Invitations Total: 11

Search by email

Search a date range:

Filter by

Active

From

06-01-2017

To

07-04-2017

Status	Creation date	Created by	Type	Sent to	Sent date	Accepted by
✓	Jun 29 - 08:49:50 AM GMT-6:00	BCSANTOSMAN	DRIVER	fabionista@gmail.com (FABIO NISTA)	Jun 29 - 08:49:50 AM GMT-6:00	
✓	Jun 14 - 06:31:40 AM GMT-6:00	BCSANTOSMAN	DRIVER	ios.test.pst@gmail.com (IOS ELD TEST)	Jun 14 - 06:31:41 AM GMT-6:00	IOSELDQAS
✓	Jun 01 - 02:35:34 PM GMT-6:00	BCSANTOSMAN	DRIVER	jcesar@pst.com.br (JULIO CESAR)	Jun 01 - 02:35:35 PM GMT-6:00	
✓	Jun 01 - 03:03:53 PM GMT-6:00	BCSANTOSMAN	DRIVER	jcpij.eng@gmail.com (JULIO PEREIRA)	Jun 01 - 03:03:54 PM GMT-6:00	

Here you can:

- Track the status of all the drivers' invitations to see who has signed up and accepted their invitations
- Deactivate invitations

3.10 Vehicle Management

Click Vehicle Management in the left menu.

Status	Missing Mileage	Unidentified Driver Logs	DVIR	CMV Power Unit Number	VIN	License Plate	Updated on
✓		?	🚚	1234123441	TEST1244321341232	4123234113	May 19 - 10:14:42 AM GMT-4:00
✓	!	?	🚚	BLUEKW123	1FAHP26W49G252740	RVX044	Apr 20 - 03:46:46 PM GMT-4:00
✓		?	🚚	CITYDANIEL	93HGM2620DZ126374	FAX2106	May 22 - 02:20:28 PM GMT-4:00
✓	!	?	🚚	CITYDERSAO	93HGM2620CZ210128	FBT0175	Apr 27 - 07:09:17 AM GMT-4:00
✓		?	🚚	CMVCMO	1234567890ABCDEF	OPI31415	Apr 20 - 12:28:19 (noon) GMT-4:00
✓	!	?	🚚	FLUENCEJC	8A11ZL1H0TF1648003	FUV9094	May 25 - 04:44:30 PM GMT-4:00
✓	!	?	🚚	FOCUSCAROL	8AFSZZFHCJ337823	FFM3260	May 17 - 11:29:45 AM GMT-4:00
✓	!	?	🚚	FOCUSNISTA	8AFSZZFFCFJ323653	PVX7124	May 17 - 11:24:23 AM GMT-4:00
✓	!	?	🚚	JCTRUCK	JCESARBANCA0A0001	ABC-1234	Apr 19 - 06:33:46 PM GMT-4:00
✓		?	🚚	TESTCODE	GAG05678901234567	GAG1234	May 30 - 09:09:25 AM GMT-4:00

In this screen is possible to:

- Deactivate a vehicle by clicking the status icon ✓
- Verify mileage gaps by clicking the missing mileage icon !
- Verify Unidentified Driver Logs by choosing a vehicle and clicking the unidentified driver logs icon ?
- Verify DVIR status by clicking the DVIR Status icon 🚚
- Verify CMV Power Unit Number, VIN, License Plate and Fuel Type
- Change or correct CMV Power Unit Number, License Plate and Fuel Type

3.10.1 How to deactivate vehicles

Click the status icon ✓

Deactivate Vehicle

Are you sure you want to deactivate this Vehicle?

CANCEL

CONFIRM

You will see the message Are you sure you want to deactivate this vehicle?

Click CONFIRM to deactivate a vehicle. You can activate this vehicle again if you need to.

To re-activate this vehicle, you need to filter by vehicles with the Inactive status and click the ✗ icon. A message will be shown.


Click CONFIRM or CANCEL.


3.10.2 How to verify missing mileage

If your Support Personnel or driver disconnected the device then reconnected it again after driving, the Backoffice software will generate a report with this mileage gap. It will show the vehicle's mileage when it was shutdown, the mileage when it was powered up again, who was logged in during the shutdown, etc.

Click the  icon to verify the missing mileage.

You will be directed to the following screen:

← Missing Mileage (VIN: 8AFSZZFHCFJ337823) Total: 4							
I'm Aware	Recurrent	Vehicle Miles (Shutdown)	Vehicle Miles (Powerup)	Date/Time (Shutdown)	Date/Time (Powerup)	Driver Login (Shutdown)	Driver Login
		6460	10382	Jun 23 - 04:58:37 PM GMT-5:00	Jun 25 - 06:26:03 PM GMT-5:00	UNIDENTIFIED	DERSAO2

To accept or confirm the gap, you need to click the  icon and add the reason for resolving the issue.

Click YES to confirm.

Are you sure the gap is resolved?

Justify the reason for marking the issue as resolved

100 character(s) remaining

NO

YES

3.10.3 How to verify DVIR status

If you are a Support User, you can view the driver-vehicle inspection report status for a specific vehicle.



Click the DVIR status icon 

You will be directed to the following screen:

← Driver-vehicle inspection report (DVIR) (VIN: 8AFSZZFFCFJ323653) 2


Search a date range:

Search by name _____ From 07-01-2017 To 07-16-2017

Date	Driver	Pre/post trip	State	Updated on	Print DVIR
Wednesday, Jul 12 - 06:28:57 AM GMT-4:00	FABIOBIBIANO NISTA	Post trip	New without hard defects	Jul 12 - 06:30:09 AM GMT-4:00	
Wednesday, Jul 12 - 06:25:44 AM GMT-4:00	FABIOBIBIANO NISTA	Pre trip	New without hard defects	Jul 12 - 06:28:52 AM GMT-4:00	

1

In this screen is possible to:

- Verify the DVIR status, date, driver, pre/post trip, state.
- Print DVIR by clicking the icon 
- Verify the DVIR information by clicking on the information in the yellow box.

The information will show up like this:

← Driver-vehicle inspection report (DVIR)

CMV Power Unit Number
FOCUSNISTA

VIN
8AFSZZFFCFJ323653

GENERAL TRACTOR DEFECT ITEMS

Date
Wednesday, Jul 12 - 06:28:57 AM GMT-4:00

Pre/post trip
☐ Pre trip ☒ Post trip


Driver
FABIOBIBIANO NISTA

Location
campinas

Tractor
FOCUSNISTA

Odometer
12235

Condition
✓ Condition of the above vehicle is satisfactory



☐ Defects corrected
☐ Above defects need not to be corrected for safe operation of the vehicle

Mechanic name

Remarks
fgyjkk

3.10.4 How to change or correct vehicle information

If you are a Support User, you can update, change or correct vehicle typing mistakes.

Click CMV Power Unit Number, VIN, License Plate or Updated on as shown in the yellow box below to alter that information.

Vehicle Management Total: 9								Add Vehicle +	
Search by CMV power unit #					Filter by Vehicle Status				
					Active				
Status	Missing Mileage	Unidentified Driver Logs	DVIR	CMV Power Unit Number	VIN	License Plate	Updated on		
				BRUNAO	9BGKS48L0FG223904	FVV6679	Feb 02 - 09:22:12 AM GMT-6:00		

You will see the following:

[← Edit vehicle](#)

VIN *

9BGKS48L0FG223904

CMV Power Unit Number *

BRUNAO

License plate number *

FVV6679

Fuel Types *

☐ Select All

☐ A55 (Naptha/Crude/Water)

☐ Biodiesel

☐ CNG (Compressed Natural Gas)

☐ Diesel

SAVE

Here you can:

- Change/Update CMV Power Unit Number
- Change/Correct License plate number
- Change/Correct Fuel Types

Note: If you made a mistake during the vehicle creation, and typed the VIN number incorrectly, you must deactivate the vehicle (step 3.10.4) and create a new one with the correct VIN (vehicle identification number). It's not possible to change the vehicle number in any other way.

3.11 Device Management

How to manage your devices, change an assigned device to another valid subscription and how to print a new QR Code label for your vehicle.

Select Device Management in the left menu.

Device Management Total: 9

Assign a Device to a Subscription +

Search by Device's Name

Device Status	Device Name	Device ID	Update on	Subscription	Subscription Status	Expires on	Device QR Code
✓	EZ-ELD-900000006	1f:38:00:45:a7	Feb 01 - 09:46:49 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000010	1f:38:00:45:bc	Feb 02 - 10:01:44 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000014	1f:38:00:45:c6	Feb 02 - 07:27:07 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000034	1f:38:00:46:02	Feb 18 - 12:24:34 (noon) GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000036	1f:38:00:46:03	Feb 01 - 10:47:24 AM GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	
✓	EZ-ELD-900000038	1f:38:00:46:05	Feb 03 - 12:31:46 (noon) GMT-6:00	EZ-ELD-DONGLE-WITH-SUBSCRIPTION	ACTIVE	Feb. 01, 2018	

Here you can:

- Deactivate devices
- Print a new QR Code label for your vehicle
- Assign a Device to a Subscription (explained in section 3.2)

3.11.1 How to deactivate devices

If your subscription has expired, or your device is not working correctly, you may need to change or assign a device to another valid subscription. First, you need to deactivate your device, then assign that device to another valid subscription as explained in section 3.2.

To deactivate a device, click the status icon

You will see this screen:

Deactivate Device

Are you sure you want to deactivate this Device?

CANCEL

CONFIRM

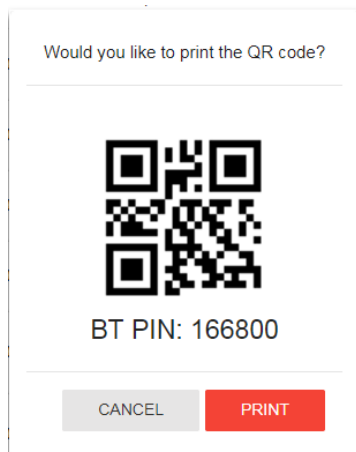
Are you sure you want to deactivate this device? will be displayed. Click CONFIRM to deactivate the device.

Note 1: You can activate this device again by clicking Assign a Device to a Subscription in the upper right icon as explained in the section 3.2.

Note 2: Subscriptions can be dynamically assigned between devices. A single subscription plan can be assigned to multiple devices one at a time.

3.11.2 How to print a new QR Code label and Bluetooth PIN

If you want to print a new QR code label, choose a device and click the  icon.



Click PRINT, choose a printer, configure your printer and proceed.

3.12 Subscription Management

Click Subscription Management in the left menu.

Subscription Management Total: 84

Search by Subscription Type Filter by All

Expires between: And

Subscription #	Order #	Subscription Type	Updated on	Frequency	Status	Expires on	Associated Device
1	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000046
2	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000042
3	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000006
4	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000048
5	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000022
6	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000040
7	1	SUB-AN	Apr 16 - 06:00:00 PM GMT-4:00	Annual	ACTIVE	Apr. 19, 2018	SAMPLE-900000034

- View whether a subscription is annual or monthly
- View active, expired, cancelled, and put subscriptions on hold
- See your order number(s)
- See the expiration date
- See if a subscription has a device associated with it
- Filter subscription information by status, expiration date or type

Click in any field to see the details:

← Subscription Details

Device type SUB-AN	Order # 1
Customer's login cmachado@pst.com.br	Number of subscriptions 84
Created on Wed Apr 19 00:00:00 UTC 2017	Updated on Wed Apr 19 00:00:00 UTC 2017
Expires on Thu Apr 19 00:00:00 UTC 2018	
List of features <ul style="list-style-type: none">• DVIR• ELD• Tracking	

3.13 Transfer Data to FMCSA

The EZ-ELD must have the capability to generate a consistent electronic file output compliant with the format described by law.

Click Transfer Data in the left menu.

The screenshot displays the Stoneridge EZ-ELD web application interface. On the left, a dark red sidebar contains a menu with various options. The 'Transfer Data' option is highlighted with a dashed yellow border. The main content area is titled 'Transfer Data to FMCSA Total: 0'. It features a header with a 'Transfer to FMCSA' button. Below this, there are filters for 'Report Start Date' (07-16-2017), 'Report End Date' (07-16-2017), 'Transfer method' (EMAIL), 'Report Type' (DRIVER), and 'Report Status' (ERROR). A 'Request login' input field is present. Below the filters is a table with columns: 'Creation date', 'Request login', 'Driver', 'Transfer method', 'Download', and 'Detail'. The table shows 'No records found'. At the bottom of the page, there is contact information for Stoneridge and a logo for Amazon Web Services.

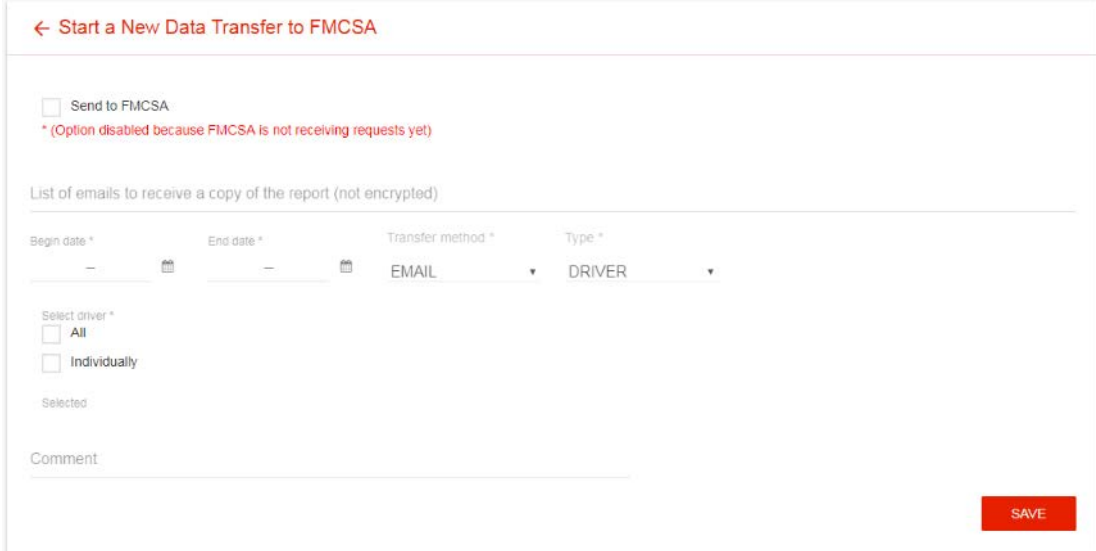
- Start a new data transfer to the FMCSA (by driver or vehicle)
- View a list of all the generated reports

3.13.1 How to start a new data transfer to FMCSA

Click Transfer to FMCSA

Transfer to FMCSA

You will be directed to the following screen:



The screenshot shows a web form titled "Start a New Data Transfer to FMCSA". At the top, there is a checkbox labeled "Send to FMCSA" which is disabled, with a red asterisk and text below it stating "(Option disabled because FMCSA is not receiving requests yet)". Below this is a text input field for "List of emails to receive a copy of the report (not encrypted)". The form then has four fields: "Begin date *" and "End date *" with calendar icons, "Transfer method *" with a dropdown menu showing "EMAIL", and "Type *" with a dropdown menu showing "DRIVER". Below these is a "Select driver *" section with two checkboxes: "All" and "Individually". There is a "Selected" label below the checkboxes. At the bottom, there is a "Comment" text area and a red "SAVE" button.

1. Tick Send to FMCSA (Coming Soon)
2. Type a list of email addresses to receive a copy of the report (not encrypted)
3. Select the date when you need to send the report
4. Select EMAIL or WEBSERVICE
5. Select the report type either by Driver or by Vehicle
6. Select specific drivers, all drivers, specific vehicles or all vehicles
7. Add a comment
8. Then select SAVE

3.13.2 How to view all generated reports

Use the filter to select a Creation date, transfer method, report type or report status:

The screenshot shows the EZ-ELD dashboard with a sidebar menu on the left. The main content area is titled 'Transfer Data to FMCSA Total: 0'. It features a filter bar with the following options: Report Start Date (07-10-2017), Report End Date (07-10-2017), Transfer method (EMAIL), Report Type (DRIVER), and Report Status (ERROR). Below the filter bar is a 'Request login' input field. A table with columns 'Creation date', 'Request login', 'Driver', 'Transfer method', 'Download', and 'Detail' is shown, but it contains 'No records found'. At the bottom of the dashboard, there is contact information for Stoneridge and a logo for Amazon Web Services.

You will be directed to the following screen:

The screenshot shows the EZ-ELD dashboard with a sidebar menu on the left. The main content area is titled 'Transfer Data to FMCSA Total: 10'. It features a filter bar with the following options: Report Start Date (05-01-2017), Report End Date (07-16-2017), Transfer method (EMAIL), Report Type (DRIVER), and Report Status (COMPLETED). Below the filter bar is a 'Request login' input field. A table with columns 'Creation date', 'Request login', 'Driver', 'Transfer method', 'Download', and 'Detail' is shown. The table contains one record: 'Jul 13 - 10:27:45 AM GMT-4:00', 'NICO', 'NICO', 'EMAIL', and a download icon. At the bottom of the dashboard, there is contact information for Stoneridge and a logo for Amazon Web Services.

- View all the generated reports
- Download the report in CSV format

View the detailed information by clicking the  transfer data detail icon as shown below:

[← Transfer Data Detail](#)

Creation date

Thursday, Jul 13 - 10:27:45 AM GMT-4:00

Type

DRIVER

Driver

NICO

Status

COMPLETED

Transfer method

EMAIL

Requester

NICO

Time zone

EST5EDT

☐ Send to FMCSA

Comment

COMENTARIO

Date begin

Wednesday, Jun 28 - 00:00:00 (midnight) GMT-4:00

Date end

Thursday, Jul 13 - 11:59:59 PM GMT-4:00

List of emails to receive a copy of the report (not encrypted)

RCBAPTISTA@PST.COM.BR

List of emails to receive a copy of the report (encrypted)

Device ID

a204a6348c30d4fd

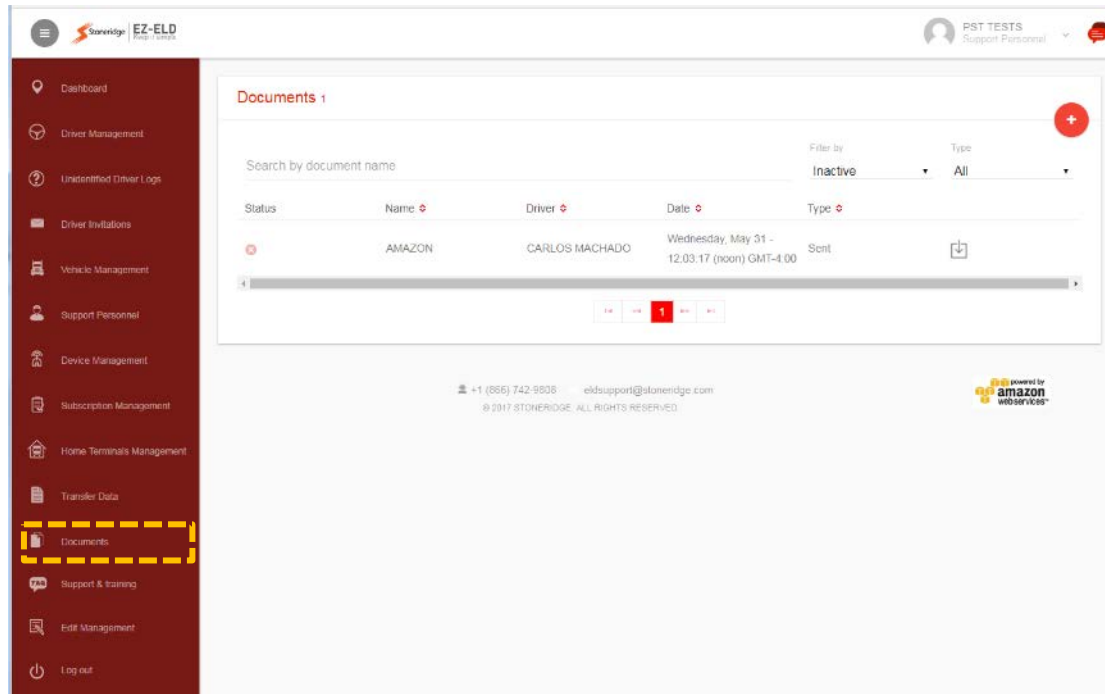
You must do the following:

1. Tick Send to FMCSA (coming soon)
2. A list of email addresses to receive a copy of the report (not encrypted)
3. The date you would like to send the report

3.14 Documents

This function allows fleet managers to easily share documents with drivers.

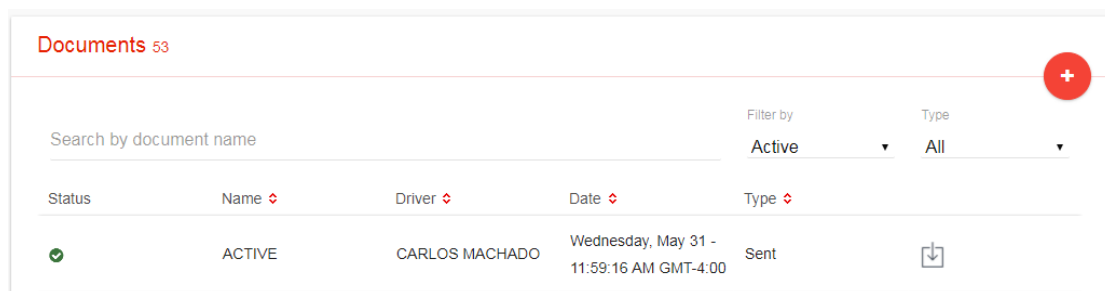
Click Documents in the left menu.




- See and deactivate all the documents received and sent from drivers
- Send a new document to a driver

3.14.1 How to see sent and received documents

Use the filter to search by document name, to filter by status (active, inactive) or filter by type (sent or received).



By clicking  you can download and see the file.

By clicking  you can deactivate and delete the document:

A message will be displayed asking if you are sure you want to deactivate this document.
Click CONFIRM

Deactivate

Are you sure you want to deactivate this Document? **This action cannot be undone**


CANCEL

CONFIRM

NOTE: THIS ACTION CANNOT BE UNDONE.

3.14.2 How to send a new document to a driver

Click Send new document:

Send New Document 

← New document

Document name *

Driver(s)

Drop an image file here or click to upload (up to 1.5MB size)

SEND

You need to:

- Provide a Document name
- Choose the driver(s)
- Drop an image file or click to upload (up to 1.5MB)

Click SEND


3.15 Edit Management

The edit management function enables Fleet Managers to check the status of their HOS and unidentified records.

You can also edit suggestions, to check whether they were accepted, rejected or are still pending. Team driver edit suggestions and unidentified records accepted directly by the drivers can also be verified.

Click Edit Management in the left menu.

The events can be searched by:

- Date range
- Type
 - Unidentified Logs assigned by motor carrier
 - Motor carrier edit
 - Driver edit
 - Team driver edit
 - Unidentified logs assumed by driver
- Status (pending, confirmed or rejected)
- Driver(s) or Vehicle(s) by clicking the  icon (for up to 5 drivers or vehicles)

Click SEARCH to see the requested information as shown below:

Edit Management Total: 40

From * 06-01-2017 To * 06-15-2017 Type Select Status Select

Driver(s) * PRIDA76BR,TESTDRIVER2


Vehicle(s) *

SEARCH

Status	Type	Edit Date	Edited by	CMV Power Unit Number	PUN Edited	Date/time	Date/time Edited
Confirmed	Unidentified Logs Assumed by Driver	Jun 13 - 02:05:09 PM GMT-4:00	PRIBA76BR	JCTRUCK	JCTRUCK	Jun 09 - 06:14:02 PM GMT-4:00	Jun 09 - 06:14:02 PM GMT-4:00

Click in any field related to the log (see the yellow box above) to view the Log.

3.16 My Profile

Click the  Support Personnel icon in the upper right menu as shown below:

Stoneridge EZ-ELD

PST TESTS
Support Personnel

Profile

ANDERSON FERNANDES
afernandes@pst.com.br

INFORMATION **CHANGE PASSWORD** **SIGNATURE**

Current password *

New password *

Confirm new password *

Click My Profile

Profile

ANDERSON FERNANDES
afernandes@pst.com.br

INFORMATION **CHANGE PASSWORD** **SIGNATURE**


Name **ANDERSON** Last name **FERNANDES**

Username **DERSAOSUP** Email **afernandes@pst.com.br**

Time zone * **EST5EDT** Country code **United States (+1)** Phone * **111222333**

SAVE

In this screen you can change or amend:

- First name and last name
- Time Zone
- Email
- Phone
- Password and Signature
- The Profile Picture by clicking 

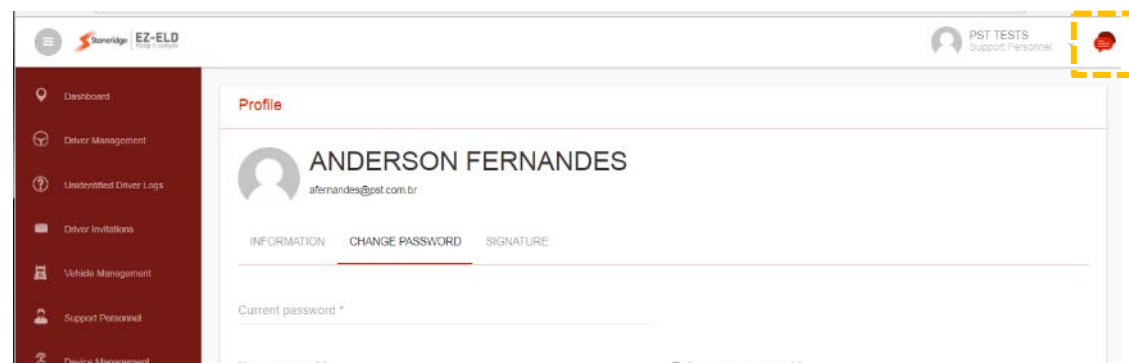
Note: Usernames cannot be changed.

3.17 Chat/Messaging

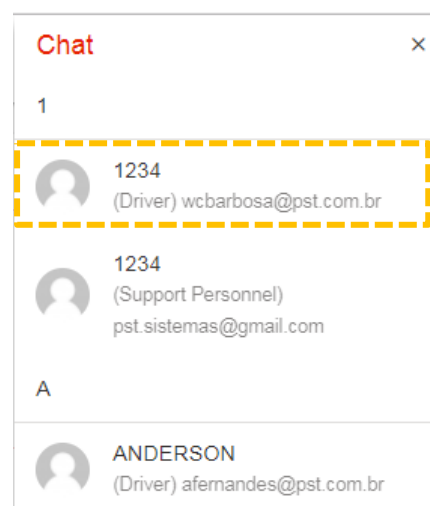
The chat/messaging function allows you to send messages easily to drivers using the EZ-ELD system.



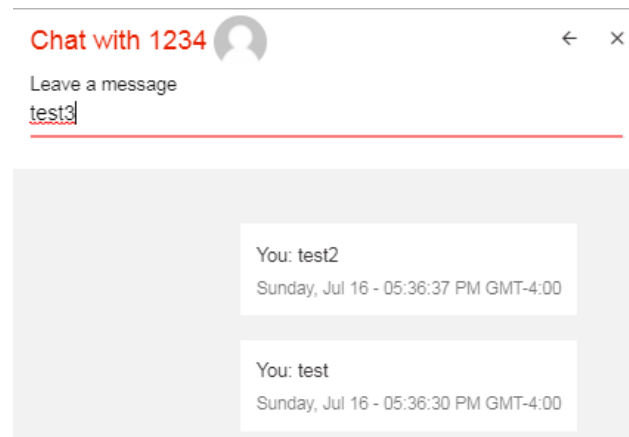
Click  in the upper right menu as shown below:



Choose a driver you would like to chat with from the list, and click their name.



Leave a message and click Enter.
The message will be sent to the driver.



3.18 Log Out

Click Log out the left menu to end your session.

