## GETTING STARTED

1.  Take your EZ-ELD device out of the box

If your On Board Diagnostic port is 9-pin the device is ready to plug into the port. See 'Installation Instructions', **User Manual.**

If you have a 6-pin or OBDII port, follow the instructions on 'Changing a Connector' in **User Manual**. Then follow 'Installation Instructions'.

2.  Download the EZ-ELD App from the Google Play store for Android devices or the App Store for Apple devices.

3.  Pair your phone with the EZ-ELD device. See 'How to Pair your Smartphone or Tablet with EZ-ELD' in User Manual for full instructions on how to do this.

4.  You will have been invited by email to join the EZ-ELD app by the person in charge of the Back Office software, e.g. your Fleet Manager. To access the app, you will need to create a login. You will need your invitation email for this. Follow 'Using the EZ-ELD App for the First Time' in User Manual.

You are now ready to log in and use your EZ-ELD app to manage your driver logs, view HOS violations and respond to any DOT roadside inspections.

For full information on how to use you EZ-ELD app please refer to the User Manual.

## SCAN AND DRIVE™

This is a unique feature of the Stoneridge EZ-ELD™ which, after the initial set-up, allows you to pair and connect your EZ-ELD device in one easy step each time you get into your cab.

In your EZ-ELD box you will have a QR code sticker to place on your dashboard. After the first pairing, to pair your phone and EZ-ELD device all you need to do is scan the QR code sticker using the QR code reader within the EZ-ELD app. To pair your phone for the first time with the EZ-ELD device see 'First Time Pairing Using the QR Code' in User Manual.

For full instructions on the Scan and Drive™ feature refer to 'How to Use Scan and Drive™' in User Manual.

## MALFUNCTIONS

If the EZ-ELD device detects a malfunction in the system the LED light on your EZ-ELD device will blink red 4 times and buzz. Under the Malfunction heading in the main screen of the App the 'No Error Found' message will change to 'Error Detail' and be highlighted red. By tapping on 'Error Detail' you will see the events or inconsistencies found.

Refer to the 'Malfunction and Diagnosis' section in the User Manual for a list of the different error codes you may encounter and the actions you should take.

In this section you will also find details of the legislative requirements in regard to Malfunctions and Data Diagnostic events.

## ROADSIDE INSPECTION

The EZ-ELD has a standard single-step process so you can quickly send driver records to authorized officials during a roadside inspection.

1.  To do this either:

    a.  Tap the ⬛ icon in the top right corner of the main screen,

    b.  From the left side menu tap "DOT Inspection", or

    c.  In the Logs screen, tap the ⬛ icon.

2.  Choose the option you need from ON SCREEN, EMAIL or WEBSERVICE, and tap that button to start the data transfer.

3.  If an authorized safety official provides a key phrase or code during an inspection this should be included as a comment in the ELD record. When you choose SEND TO EMAIL or SEND TO WEBSERVICE, the EZ-ELD will allow you to enter a comment in the output file.

4.  Tap SEND to send the files.

*Please note that once you press SEND on the App, a command is sent to the EZ-ELD Back Office Software to then automatically send the required data to the FMCSA.*

*In addition, you can also send this data to any other email address of your choosing by entering the email address details in the 'Data Transfer' page on the EZ-ELD Back Office Software.*

You can transfer data to an authorized safety official in the following ways: by EMAIL, by showing ON SCREEN or by sending to WEBSERVICE.

For full instructions, including app screenshots, on how to send records to authorized officials during a roadside inspection refer to 'DOT Roadside Inspection', in the User Manual.

# ELD LEGISLATION REMINDERS

Here are some reminders to help keep you in line with the ELD legislation.

- Remember to provide your supporting documents
  **(For more information refer to Hours of Service of Drivers: §395.11 Supporting documents)**

- Ensure that the ELD is mounted in a fixed position during the operation of the commercial motor vehicle and visible to the driver when the driver is seated in the normal driving position
  **(For more information refer to Hours of Service of Drivers: §395.22 Motor carrier responsibilities - In general)**

- Provide the information the ELD requires as prompted by the ELD and required by the motor carrier
  **(For more information refer to Hours of Service of Drivers: §395.24 Driver responsibilities - In general)**

This includes but is not limited to:

- A driver must input the driver's duty status by selecting among the following catergories available on the ELD:
  - "Off Duty" or "OFF"
  - "Sleeper berth" or "SB", to be used only if sleeper berth is used;
  - "Driving" or "D"
  - "On-duty not driving" or "ON"

- Miscellaneous data. (1) A Driver must manually input the following information in the ELD:
  - Annotations, when applicable;
  - Driver's location description, when prompted by the ELD; and
  - Output file comment, when directed by an authorized safety officer.

- A driver must manually input or verify the following information on the ELD;
  - Commercial motor vehicle power unit number;
  - Trailer number(s), if applicable; and
  - Shipping document number, if applicable.

- On request by an authorized safety official, a driver must produce and transfer from an ELD the driver's hours-of-service records in accordance with the instruction sheet provided by the motor carrier.

- When a driver logs into an ELD, the driver must review any unassigned driving time when prompted by the ELD and must:
  - Assume any records that belong to the driver under the driver's account; or
  - Indicate that the records are not attributable to the driver.

  **(For more information refer to Hours of Service of Drivers: §395.32 Non-authenticated driver logs)**

For any questions regarding the Stoneridge EZ-ELD™
contact Customer Support at:

Tel: **+1 (833) 994-3953**

Email: **eldsupport@stoneridge.com**

Alternatively, check out the Support & Training section at:
www.EZ-ELD.com

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Keep it simple

## KEEP IT SIMPLE
## WITH EZ-ELD

ELECTRONIC LOGGING DEVICE

# QUICK GUIDE